WELCOME
TO THE CANTON OF VAUD
A TRADITION OF WELCOMING NEWCOMERS

In the canton of Vaud, welcoming newcomers is not a simple expression, it is a tradition and a real political will of the Vaud authorities. This culture of hospitality is carried by many players such as the state, institutions and associations.

It translates into different offers that aim to facilitate your installation and the discovery of your new living environment. Among them, this brochure which is intended as a compass to guide you, inform you and direct you in your daily life, personal but also professional.

Having at heart to take into account the diversity of its population of which it is proud, the Canton translates the Welcome Brochure into many languages and makes it available in digital format to make it accessible to as many people as possible.

It’s up to you to discover it, use it and make it known in its different forms!

In a context where it is important to ensure that the link is maintained and developed, we hope that the Welcome Brochure, the fruit of a fruitful pooling of valuable and varied skills, will continue, as it has done so for many years, to constitute the connection between you and your canton.

Amina Benkais
Integration Delegate of the Canton of Vaud and Head of the Bureau cantonal pour l’intégration des étrangers et la prévention du racisme (BCI).

ALL USEFUL INFORMATION ON THE WELCOME PORTAL

To enable you to quickly find your bearings in your place of residence, the Welcome Portal facilitates your procedures.

Proposed by the Bureau cantonal pour l’intégration des étrangers et la prévention du racisme (BCI), it provides you with the information necessary for your installation, and is regularly updated.

The portal allows you to better understand the institutional system (residence permit, school, insurance, employment, etc.) and the administrative procedures to be undertaken, but also to identify the contact persons who can help you.

Visit the Portal
vaud-bienvenue.ch
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ON YOUR ARRIVAL, WHAT YOU MUST DO...

1. **Personally declare yourself to the Contrôle des Habitants of your municipality of residence within 8 days** of moving in, with the following documents:
   - A valid identity document with entry visa, if applicable
   - Your rental lease with your name mentioned. If your name does not appear on the rental lease, you must produce:
     - A dated and signed certificate from your landlord (your name must appear on this document)
     - A passport photo
   
   You will have to pay registration fees (max. CHF 40) by credit card or in cash, independently of the cost of the residence permit.

   The Contrôle des Habitants (Residents Control Office) may ask you questions about your religion. This information is only for statistical purposes and has no impact on future procedures. The answer is optional.

2. **Take out compulsory health insurance**, at the latest 3 months after your arrival.

3. If you have children of school age (from 4 years old), you must register them as soon as possible with the nearest school.

   **WARNING**
   All children of school age must go to school, regardless of their residence permit or the progress of administrative procedures.

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**FIND A SCHOOL**

[link to school and training](#)
1.1 WORKING, STUDYING, JOINING A FAMILY MEMBER

WORKING IN SWITZERLAND

EU and EFTA Europeans
Europeans, nationals of an EU or EFTA state, benefit from the free movement of persons with Switzerland. They can come and look for work for 6 months in Switzerland without a visa and can settle in Switzerland if they have sufficient resources and do not have recourse to social assistance.

Third-country nationals
It is more difficult for nationals who do not benefit from the free movement of persons to come and work in Switzerland. The employer who wants to hire them must demonstrate to the Employment Service (DGEM) that they have not found anyone either in Switzerland (among Swiss or foreign residents), nor in Europe (among nationals of EU or EFTA states) to take up the position. Nationals of a third country likely to come and work in Switzerland must therefore have rare and high-level professional qualifications.

In addition, the number of permits allocated to these non-EU and EFTA nationals is limited by a quota system. Each canton is allocated a limited number of available permits each year.

JOINING A FAMILY MEMBER

Family reunification allows the spouse and minor children to accompany or join a Swiss or foreign person who has a residence permit in Switzerland.

EU and EFTA Europeans
The notion of family reunification is extended to children over the age of 18 up to 21 and even older if they are still dependent.

Third-country nationals
A minimum level of knowledge of French is required for adult nationals of third countries who apply for a residence permit to accompany or join in Switzerland a husband or wife, or a registered partner who is also a third-country national.

In the canton of Vaud, if the minimum level of French is not acquired, you have one year to satisfy this linguistic requirement. For more information, see the box Language levels required by the Federal Act on Foreign Nationals and Integration (FNIA) and the Federal Act on Swiss Citizenship (SCA) on pages 10-11.

STUDYING IN SWITZERLAND

EU and EFTA Europeans
For Europeans who are nationals of the EU or EFTA state, there are no special requirements to join a training establishment in Switzerland. They must nevertheless, like third-country nationals, be able to support themselves financially.

Third-country nationals
Third-country nationals must show that their objective of studying in Switzerland is part of a coherent educational project. The residence permit is temporary and only valid for the duration of the studies.

LEXICON

European Union (EU)
Political and economic union of twenty-seven European states which delegate or transmit by treaty the exercise of certain powers to community bodies.

European Free Trade Association (EFTA)
Association of four states (Iceland, Liechtenstein, Norway and Switzerland) aimed at establishing a free trade area in Europe.

Third Country
State that is not a member of the European Union or the European Free Trade Association. This is a State with which Switzerland does not have an agreement on the free movement of persons.
PERMIT RENEWAL

When the permit expires, the federal authorities send a “Notice of end of validity” to your municipality of residence or to you directly. You must then submit a renewal application to your commune of residence, which will forward it to the competent cantonal service (Service de la Population, SPOP). Your situation and your degree of integration are examined, in particular your financial autonomy.

It may happen that the new permit is not immediately issued, because the volumes of applications to be processed are very large. In this case, the cantonal migration authorities will of course not question your stay until the application has been processed. If you are travelling abroad, you must first apply at the counter of the Service de la Population for a “return visa” in order to be able to return to Switzerland in the absence of the new permit.

THE VARIOUS RESIDENCE PERMITS

CASES IN WHICH THE RESIDENCE OR ESTABLISHMENT PERMIT MAY END, BE REVOKED OR NOT RENEWED

- Offence or crime resulting in a conviction accompanied by a decision of criminal expulsion.
- Under certain conditions, in the event of the end of the marital union with the person with whom the family reunitifcation was carried out.
- Received a significant amount of social assistance.
- At the end of a course (completed or interrupted), the temporary residence permit for studies is not renewed.
- As soon as the departure from Switzerland is announced or after a stay outside Switzerland of more than 6 months without the prior agreement of the authorities.

B RESIDENCE PERMIT

Third-country national
Duration of one year, possibly renewed for 2 years.

European national (EU, EFTA)
Duration longer than one year, renewable for 5 years. The possibility of working depends on the person’s situation.

C SETTLEMENT PERMIT

The settlement permit no longer depends on the reason for presence in Switzerland. The permit (document) is renewed every 5 years.

In general, the C permit is only granted to persons holding a B permit, after 5 or 10 years depending on the situation. Allows gainful activity.

F PROVISIONAL ADMISSION

Granted to people who have not formally obtained asylum, but who can legally stay in Switzerland. Possibility of working in the same way as a B or C permit holder or a Swiss national. In the event of successful integration (economic autonomy and absence of conviction, in particular) the F permit can be transformed into a B permit.

G CROSS-BORDER COMMUTER PERMIT

For people who work in Switzerland but do not have their main residence there.

L SHORT-TERM RESIDENCE PERMIT

Third-country national
Duration up to one year, possibly renewed once for one year.

European national (EU, EFTA)
Renewable for the duration of the first stay (less than one year). The possibility of working depends on the person’s situation.

N PERMIT FOR ASYLUM SEEKERS

As soon as the holder leaves the Federal Asylum Centre and is attached to the Canton by the Confederation, they have the right to take up employment.
**LANGUAGE LEVELS REQUIRED BY LAW**

The Federal Act on Foreign Nationals and Integration (FNIA) and the Federal Act on Swiss Citizenship (SCA) require the cantonal authority to take into account the language skills of the person of foreign nationality. Therefore, the Federal Council has defined the language level required for family reunification, the renewal of a residence permit (B permit), the issue of a settlement permit (C permit), as well as the Swiss naturalisation procedure.

<table>
<thead>
<tr>
<th>Situation</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROVISIONAL ADMISSION</strong> (F PERMIT)</td>
<td>A1 ORAL</td>
</tr>
<tr>
<td>Spouse by family reunification (including refugees temporarily admitted) (Art. 74a ASEO).</td>
<td></td>
</tr>
<tr>
<td><strong>RESIDENCE</strong> (B PERMIT, OUTSIDE EU-EFTA)</td>
<td>A1 ORAL</td>
</tr>
<tr>
<td>Spouse of the holder of a settlement or residence permit by family reunification (Art. 73a ASEO). Dissolution of marriage or family (Art. 77 ASEO).</td>
<td></td>
</tr>
<tr>
<td><strong>SETTLEMENT</strong> (ORDINARY C PERMIT)</td>
<td>A2 ORAL, A1 WRITTEN</td>
</tr>
<tr>
<td>Granted after 10 years of stay (Art. 60 ASEO). New grant after a stay abroad (Art. 61 ASEO) or after demotion (Art. 61a ASEO). Spouse of the holder of a settlement permit or of a Swiss national (Art. 73b ASEO). Nationals of certain countries* that have establishment agreements with Switzerland are exempt from the French language requirement.</td>
<td></td>
</tr>
<tr>
<td><strong>ESTABLISHMENT</strong> (ADVANCE C PERMIT)</td>
<td>B1 ORAL, A1 WRITTEN</td>
</tr>
<tr>
<td>Advance granting after 5 years of stay (Art. 62 ASEO).</td>
<td></td>
</tr>
<tr>
<td><strong>NATURALISATION</strong></td>
<td>B1 ORAL, A2 WRITTEN</td>
</tr>
<tr>
<td>Ordinary naturalisation after 10 years. Facilitated naturalisation for the spouse of a Swiss national, after 5 years (Art. 6, SCO).</td>
<td></td>
</tr>
</tbody>
</table>

*Germany, Austria, Belgium, Denmark, Spain, France, Greece, Italy, Liechtenstein, Netherlands and Portugal.

**TRANSFORMATION OF B PERMIT INTO C PERMIT**

The settlement permit (C permit) offers a more stable status than the residence permit (B permit). After a period of 5 to 10 years, depending on the nationality and the reason for the stay, it is possible for a B-permit holder person to apply for a C permit.

Apart from nationals of certain countries* which have specific agreements with Switzerland, it is necessary to have a language level certificate to obtain a C permit.

**PEOPLE WITHOUT RESIDENCE PERMIT**

Swiss legislation provides under certain conditions the possibility for a person living in Switzerland without a residence permit to be regularised if their integration is successful and if the duration of their stay is significant and sufficiently proven. In concrete terms, the application is sent to the Canton (Service de la Population – SPOP), which decides whether to forward it to the federal authorities. The regularisation is only effective once approved by the Confederation.

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**Notes:**
- FNIA: Federal Act on Foreign Nationals and Integration
- SCA: Federal Act on Swiss Citizenship
- B permit: Residence permit
- C permit: Settlement permit
- ASEO: Swiss Act on the Status of Foreign Nationals and Foreign Citizens
1.2 STEPS TO FOLLOW FOR A RESIDENCE PERMIT

WHO SHOULD I CONTACT?

► EU and EFTA Europeans
Contact the municipality of residence in Switzerland (Contrôle des habitants).

► Other nationals
Contact the Swiss representation (embassy or consulate) located in your country of residence.

In both cases, the file will be sent to the Service de la Population of the canton of Vaud, which will process the application.

RESIDENCE PERMITS FOR EUROPEANS (EU, EFTA): NEW CREDIT CARD FORMAT DOCUMENTS

Since 1 July 2021, Europeans benefiting from free movement (nationals of the European Union or of the European Free Trade Association) who obtain or renew their permits receive a laminated document in credit card format instead of the paper document.

This novelty implies for them a trip every 5 years to the Centre for Biometrics and Identity Documents in Lausanne (at Flon) for the recording of digital data. The future card will include a signature and a photo in digital form.

Until now, only third-country nationals had such cards (requiring a visit to the Biometrics Centre).

FEDERAL JURISDICTION

The decision whether or not to grant asylum rests exclusively with the federal authorities (Secrétariat d’État aux migrations and Tribunal administratif fédéral). The cantons have no competence to intervene in the asylum procedure.

CRITERIA

The integration criteria are not used to assess the asylum application.

To recognise refugee status and grant asylum, the federal authorities base themselves on whether or not the person needs protection. They assess whether or not the person is in danger in their country. The integration criteria in Switzerland are therefore not used to assess the asylum application.

People who are granted asylum receive a residence permit (B permit). Those who only have refugee status or who cannot be returned receive a “Provisional Admission” (F permit). All others must leave Switzerland.

1.3 ASYLUM

REGULARISATION OF PEOPLE REJECTED FROM ASYLUM

Under certain conditions, in particular if they have been in Switzerland for at least 5 years, without having committed an offence, and if the authorities have always known their domicile, a person who has been refused asylum can ask the Canton to submit a proposal for regularisation to the federal authorities (Art. 14, para.2 AsylA).
IN BRIEF

Learning the language of the country in which you intend to settle considerably facilitates daily life. This allows you to get information, find a job, communicate with your neighbours, develop your social life and help your children in their learning.

The Integration Act provides that it is essential for people to familiarise themselves with society and the way of life in Switzerland and to learn a national language. For certain procedures, such as the renewal of a permit, the cantonal administration may ask you for a certificate of your level of French.

LANGUAGE LEVELS

For children, school is compulsory from the age of 4 to 15 years old in Switzerland. As soon as they start school, students arriving from abroad are entitled to intensive French lessons at school.

For young people aged 15 to 20 years old who have just arrived, reception classes allow them to learn French and seek training. The application for admission is made via the Migration Portal.

PRIVATE SCHOOLS

Private schools offer French courses. These courses have flexible schedules and variable admission requirements, at a higher cost.

You can find an offer by visiting the local.ch website and entering “Language school” in the search engine.

The website of the l’Association vaudoise des écoles privées (AVDEP) contains a directory of all these private schools.

CERTIFICATIONS

For adults, many French courses are offered throughout the Vaud region. There are two types of courses presented in this chapter: those of private schools and those of associations.

ADVICE

A very good way to learn French is to practise it by meeting other people and taking part in volunteer, leisure or social integration activities.

For certain procedures (for example for an application for a B permit, a renewal, an anticipated C permit or a naturalisation procedure), the administration will ask you for a certificate of your level of French.

The FIDE test (French, German, Italian) is a project of the Confederation for the linguistic encouragement of migrants. This test allows you to check your oral and written skills and to obtain a language passport which certifies your level of French.

Different organisations offer these assessments. For more information on assessment centres and exam sessions, please consult the language passport website.

Other certificates are also recognised for issuing the language passport, such as the Diplôme d’études en langue française (DELF) certificate. To obtain it, you must pass a written and oral French exam. For more information on the exam sessions, please consult the Fondation Esprit Francophonie website.

If you have already obtained another language certificate in Switzerland or abroad and it is on the list of recognised certificates, you can send it to the Fide Secretariat. They will issue you the language passport attesting to the corresponding levels, oral and written, against payment of a fee of CHF 20.
2.3 FRENCH COURSES AVAILABLE

The State subsidises French courses given by associations. These courses are delivered by trained professionals and are accessible to small budgets. Reception classes sometimes available in parallel with the lessons. You will find below some of the associations offering French courses. All the details concerning all the offers are available and updated on the “Welcome to the canton of Vaud” internet portal.

LIST OF ONLINE ASSOCIATIONS
vaud-bienvenue.ch/cours-de-francais

EAST ZONE

01 Appartences – Espace femmes riviera
French courses; for pregnant migrant women or mothers of young children, centred on the themes “Pregnancy, birth and early childhood”, with child-minding for children of preschool age. Reception, meeting and social orientation for migrant women with or without children.

Vevey
021 922 45 23
evf.vevey@appartenances.ch
appartenances.ch

EAST ZONE

02 Association AMIS
French courses with child-minding for children of preschool age. Conversation workshop for migrant and Swiss women, as well as for their preschool children.

Aigle
024 466 76 00 | 077 507 62 17
info@planchette.ch
planchette.ch
FRENCH COURSES

Association SPES-Lavaux
French courses and exchange network.
Cully
info@spes-lavaux.ch
web.spes-lavaux.ch

Municipality of Bex/LIBex
French courses. Courses for adults with a child attending school in Bex, focused on the operation of school and conversation workshops.
Bex
079 686 61 10
francais@bex.ch

Municipality of Château-d’Oex
French courses.
Château-d’œx
076 387 53 22
c.morier-genoud@bluewin.ch

Municipality of Montreux
French courses. Varied social activities to learn and practise French.
Montreux
077 407 58 75
integration@montreux.ch

ECAP Vaud
French courses.
Vevey
021 923 59 90
infovd@ecap.ch
ecap.ch/fr

François en jeu
French courses.
La Tour-de-Peilz, Clarens, Lutry, Paudex, Montreux
021 552 44 05
riviera@francaisenjeu.ch
francaisenjeu.ch/colonies/est-vaudois

Lire et écrire
Reading and writing lessons for adults with literacy problems.
Vevey, La Tour-de-Peilz, Clarens, Aigle
021 922 46 10
riviera@lire-et-ecrire.ch
lire-et-ecrire.ch/vaud

City of Vevey
French classes. Workshops for exchanging and sharing life experiences, in French, for migrant parents. Conversation workshops for migrant women accompanied by their children.
Vevey
021 925 51 85
amaranta.fernandez@vevey.ch

LAUSANNE REGION

LAUSANNE REGION

APPROACH
For an exhaustive list of French courses in Lausanne, you can contact the Bureau lausannois pour les immigrés (BLI) (p. 22)

Appartenances – Espace femmes Lausanne
French classes for pregnant migrant women or mothers of young children, centred on the themes “Pregnancy, birth and early childhood”, with child-minding for children of preschool age. Reception, meeting and social orientation for migrant women with or without children.
Lausanne
021 351 28 80
ef.lausanne@appartenances.ch
appartenances.ch

Appartenances – Espace hommes Lausanne
Introductory French courses and workshops for migrant men. Permanence of reception, listening and orientation for migrant men in precarious psychosocial situations.
Lausanne
021 320 01 31
eh.lausanne@appartenances.ch
appartenances.ch

Aide de l’Armée du salut
French courses.
Lausanne
021 312 73 52
ads-arclemanique.ch

Association Nouvelles perspectives
French courses and conversation workshops on Saturdays.
Lausanne, Chavannes-près-Renens
078 848 67 27
info@newer-perspectives.ch
newer-perspectives.ch

Association Palabres
French workshops and speaking space.
Lausanne
info@palabres.ch
palabres.ch

Bourse à travail
French courses.
Lausanne
021 323 77 15
bourse.travail@gmail.com
la-bourse-a-travail.ch

Communauté Sant’Egidio
French courses.
Lausanne
078 641 08 33
francais@santegidio.ch
santegidio.ch

CORREF
French courses and calculations.
Lausanne
021 341 71 11
administration@corref.ch
corref.ch

ECAP Vaud
French courses.
Lausanne
021 320 13 27
infovd@ecap.ch
ecap.ch/fr
FRENCH COURSES

EPER

InfoSuisse 50+. Practical French courses for seniors.

Lausanne

021 613 44 24

veronique.chassot@eper.ch

eper.ch/project-explorer/infosuisse-50

Université de Lausanne

Holiday courses (intensive courses of French as a foreign language).

Lausanne

021 692 30 90

coursdevacances@unil.ch

unil.ch/cvac/home

Université populaire de Lausanne

French courses.

Lausanne

021 315 24 24

info@uplausanne.ch

uplausanne.ch

Bureau lausannois pour les immigrés (BLI) (Lausanne Migration Office) – City of Lausanne

Free French courses during summer at Vidy-Plage.

Lausanne

021 315 72 45

bl@lausanne.ch

lausanne.ch/vidy-plage

Univ ersité de Lausanne

Holiday courses (intensive courses of French as a foreign language).

Lausanne

021 692 30 90

coursdevacances@unil.ch

unil.ch/cvac/home

Université populaire de Lausanne

French courses.

Lausanne

021 315 24 24

info@uplausanne.ch

uplausanne.ch

Bureau lausannois pour les immigrés (BLI) (Lausanne Migration Office) – City of Lausanne

Free French courses during summer at Vidy-Plage.

Lausanne

021 315 72 45

bl@lausanne.ch

lausanne.ch/vidy-plage

Lire et écrire

Reading and writing lessons for adults with literacy problems.

Lausanne

021 329 04 49

lausanneetregion@lire-et-ecrire.ch

lire-et-ecrire.ch/vaud

OSTARA

French courses and learning techniques (Brain Gym) for migrant women.

Lausanne

021 329 04 48

lausanneetregion@lire-et-ecrire.ch

lire-et-ecrire.ch/vaud

Pôle Sud

French courses.

Lausanne

021 311 50 46

info@polesud.ch

polesud.ch/francais

Caritas Vaud

French courses.

Yverdon-les-Bains

024 425 32 48

French courses.

Orbe, Chavornay

079 289 10 88

coursdefrancais@caritas-vaud.ch

caritas-vaud.ch/nos-prestations/formations/cours-de-francais

CISEROC

Workshops for exchanging and sharing life experiences, in French.

Orbe

079 289 10 88

ciseroc@orbe.ch

orbe.ch/ma-ville/integration/ciseroc

Municipality of Yverdon-les-Bains

French courses offered during the summer with drop-in daycare.

Yverdon-les-Bains

024 423 69 44

integration@yverdon-les-bains.ch

yverdon-les-bains.ch/vie-quotidienne/cohesion-sociale/integration

Le pont du savoir

Workshops for exchanging and sharing life experiences, in French, for migrant women.

Yverdon-les-Bains

078 661 31 93

North Zone

Commissio d’intégration d’Avenches

French courses.

Avenches

026 676 72 19

integration@commune-avenches.ch

commune-avenches.ch

ECAP Vaud

French courses.

Yverdon-les-Bains, Le Sentier

021 320 13 27

infovd@ecap.ch

ecap.ch/fr

Français en jeu

For parents who want to learn the language to better understand what their children live at the Vaud school.

Moudon, Lucens

021 552 44 03

Penthalaz

021 552 44 06

Échallens

021 552 44 06

gdv@francaisenjeu.ch

francaisenjeu.ch/cours

Français en jeu

For parents who want to learn the language to better understand what their children live at the Vaud school.

Moudon, Lucens

021 552 44 03

Penthalaz

021 552 44 06

Échallens

021 552 44 06

gdv@francaisenjeu.ch

francaisenjeu.ch/cours

CISEROC

Workshops for exchanging and sharing life experiences, in French.

Orbe

079 289 10 88

ciseroc@orbe.ch

orbe.ch/ma-ville/integration/ciseroc

Municipality of Yverdon-les-Bains

French courses offered during the summer with drop-in daycare.

Yverdon-les-Bains

024 423 69 44

integration@yverdon-les-bains.ch

yverdon-les-bains.ch/vie-quotidienne/cohesion-sociale/integration

Le pont du savoir

Workshops for exchanging and sharing life experiences, in French, for migrant women.

Yverdon-les-Bains

078 661 31 93

FRENCH COURSES
Lire et écrire
Reading and writing lessons for adults with literacy problems.
Child-minding for children of preschool age
Yverdon-les-Bains.
Yverdon-les-Bains, Orbe, Le Sentier, Payerne, Lucens, Moudon
024 426 15 29
nordvaud@lire-et-ecrire.ch
lire-et-ecrire.ch/vaud

Passerelle
Reception area for all migrant women with or without children to practise French.
Le Sentier
077 434 77 02 | 078 707 97 01
passerelle.valleeedjoux@gmail.com
gamvjwordpress.com

Tisserands du monde
French courses with child-minding for preschool children.
Yverdon-les-Bains
076 239 71 83
tisserandsdumonde.ch

Verso
French courses.
Yverdon-les-Bains
024 420 10 45
info@verso-yverdon.ch
verso-yverdon.ch

WEST ZONE

Association Bienvenue
French courses with child-minding for preschool children.
Crissier
079 453 45 79
a-bienvenue@hotmail.com
association-bienvenue.com

Association Franc-parler
French courses.
Renens
021 634 69 63
info@franc-parler.ch
franc-parler.ch

Association Nouvelles perspectives
French courses and workshops conversations on Saturdays.
Morges, Chavannes-près-Renens
078 846 67 27
info@nouvelles-perspectives.ch
nouvelles-perspectives.ch

CARITAS Vaud
French courses with child-minding for preschool children.
Nyon
079 621 43 93
Gland
079 621 43 93
info@caritas-vaud.ch
caritas-vaud.ch/nos-prestations/formations/cours-de-francais

Municipality of Cossonay
French courses with drop-in daycare.
Cossonay
021 863 22 00
secretariat@cossonay.ch
cossonay.ch/social-et-sante/cours-de-francais

Municipality of Nyon
French courses at the water’s edge and free French courses during the summer.
Nyon
079 211 02 74
integration@nyon.ch
nyon.ch/integration

ECAP Vaud
French courses.
Nyon
021 320 13 27
infovd@ecap.ch
ecap.ch/fr

Français en jeu
French courses.
Morges
021 552 44 02
Renens, Prilly
021 552 44 04
Beginner French lessons for parents who want to learn the language to better understand what their children experience at Vaud school. Written language improvement course.
Renens, Écublens
021 552 44 04
ouest@francaisenjeu.ch
francaisenjeu.ch/cours

Globlivres
Workshops for exchanging and sharing experiences in French with child-minding for children of preschool age.
Renens
021 635 02 36
info@globlivres.ch
globlivres.ch

OSTARA
French courses and learning techniques (Brain Gym) for migrant women with child-minding for children of preschool.
Renens
associationostara.ch

FRENCH COURSES
3 WORK

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3.1 CONDITIONS OF ACCESS TO THE LABOUR MARKET

IN BRIEF

Having a residence permit does not necessarily give the right to work in Switzerland. The conditions for access to the labour market vary according to the residence permit and the country of origin.

Any foreign person in possession of a residence permit issued within the framework of family reunification may carry out a gainful activity.

EU and EFTA citizens

Citizens of the European Union (EU) and the European Free Trade Association (EFTA) can in principle work as soon as they have announced their arrival to the Contrôle des Habitants office of their municipality of residence.

SPECIFIC CONDITIONS CONCERNING ASYLUM

For more specific conditions of access to the labour market such as certain permits linked to asylum, you will find the necessary information below.

- F permit

Since 1 January 2019, persons holding an F permit can carry out a dependent or independent gainful activity and change employment and profession, provided that this activity has been announced to the authorities. The legislator has in fact considered that it was necessary to eliminate administrative obstacles to their access to the labour market and to replace the previous authorisation procedure with a simple announcement of their activity.

- N permit, asylum application booklet

Any professional activity is subject to a request for authorisation. Taking up employment is only possible after a formal positive decision from the Direction générale de l'emploi et du marché du travail (DGEM).

As soon as the person in the asylum procedure is allocated to a canton (and leaves the federal centre), the exercise of a gainful activity is possible under certain conditions. The usual remuneration and working conditions must be respected; the hiring of an asylum seeker must not contravene the priority given by the legislation to female workers and local workers (Swiss or foreigners living in Switzerland) and nationals of the European Union.

More information

To find out the conditions of access to the labour market according to your residence permit, you can refer to the Employment Guide available on the internet link below.

The cantons also reserve the right to limit the activity of asylum seekers to certain economic sectors.

The commitment can be concluded within the framework of a contract of indefinite duration. However, it is interrupted if the asylum application is rejected.

As soon as a negative decision on the asylum application enters into force (is enforceable), the person no longer has the legal possibility of undertaking or continuing a gainful activity. If they are employed, they must leave it at the end of the departure period set by the Confederation.
3.2 BEFORE STARTING WORK

JOB SEARCH

There are several ways to obtain a job in Switzerland. Exercising a remunerated activity often requires prior procedures such as recognition of your training and professional experience acquired in your country of origin.

If you are looking for a job in the canton of Vaud, you can:

- Respond to job offers listed on the internet or in newspapers.
- Send an “unsolicited application” file to the companies that interest you. You can find company addresses on swissfirms.ch.
- Register with a recruitment agency that will act as an intermediary for temporary jobs (you will find them listed on the swissstaffing.ch website).

APPLICATION FILE

To respond to a job offer, most Swiss employers will ask you to send them an “application file” containing the following documents:

- A cover letter.
- Your curriculum vitae (CV).
- A copy of your diplomas and training certificates.
- A copy of your work certificates.

If they are interested in your file, they will then contact you for one or more personalised interviews.

FINDING A PROFESSION WHEN YOU HAVE JUST ARRIVED

The Office cantonal d’orientation scolaire et professionnelle (OCOSP), with its Regional Centres, promotes the professional integration and employability of all people, regardless of their age and training. It provides applicants with assessments, a great deal of information and support in the process of building a professional project in Switzerland.

MORE INFORMATION

5.3 Three-pillar system and unemployment insurance

ADVICE

Also remember to call on your acquaintances: 75% of people find work in Switzerland thanks to their social network.

APPLICATION FILE

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- Your curriculum vitae (CV).
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MORE INFORMATION

orientation.ch

RECOGNITION OF FOREIGN DIPLOMAS AND PROFESSIONAL CERTIFICATION FOR ADULTS (CPA)

Before starting to work in Switzerland, you may need to take steps to have the training or experience acquired in your country of origin recognised. In Switzerland, certain professions are said to be “regulated”. That means that the exercise of these professions requires an officially recognised title. This is for example the case of medicine, nursing, education, for which the recognition of diplomas is compulsory if you wish to practise. For regulated professions, a recognition procedure is mandatory. Have you studied abroad and do you want to know if your diploma is recognised in Switzerland? Find out more from the Secrétariat d’État à la Formation, à la Recherche et à l’Innovation (SERI).

MORE INFORMATION

info.cpa@vd.ch

021 557 88 99

vd.ch/certification-adulte

FIND OUT IF YOUR DIPLOMA IS RECOGNISED IN SWITZERLAND

sbfi.admin.ch > Formation > Reconnaissance de diplômes étrangers > Reconnaissance et autorités compétentes > Professions réglementées et notes informatives

Adults with several years of professional experience in a profession of the CFC or AFP type have the possibility of obtaining the end-of-training title by following a qualification procedure for adults in two ways:

- Either by taking the end of apprenticeship exams with the possibility of taking preparatory courses.
- Or by following a procedure for validating prior learning (VAE). This involves the development of a portfolio file documenting the skills related to those required in the qualification profile of the targeted profession, benefiting from collective and individual support.

It is also possible, on the basis of your training course, to be able to follow a professional training of reduced duration.

PROFESSIONAL CERTIFICATIONS FOR ADULTS (CFC, AFP)

Office cantonal d’orientation scolaire et professionnelle (OCOSP)
021 557 88 99
info.cpa@vd.ch
vd.ch/certification-adulte
**PROFESSIONAL INTEGRATION**

Many associations have developed professional integration projects for migrants. These offers can help you in your search for employment or training. Some of them are listed on the Welcome to the canton of Vaud portal.

**ASSOCIATIONS FOR PROFESSIONAL INTEGRATION**

vaud-bienvenue.ch > Travail

**VOLUNTEERING**

In addition to broadening your field of skills and your network, volunteering can be a springboard for obtaining paid employment. If you want to commit a few hours a week to a cause that is dear to you or create an association, you can consult Bénévolat-Vaud.

**MORE INFORMATION**

Bénévolat-Vaud, Centre de compétences pour la vie associative
Avenue Ruchonnet 1, 1003 Lausanne
021 313 24 00
info@benevolat-vaud.ch
10. Leisure and social life

**UNEMPLOYMENT INSURANCE PROFESSIONAL INTEGRATION MEASURES**

Under certain conditions, professional integration measures are accessible to people registered with the Regional Employment Centre (ORP) in their region and who have been granted a right to unemployment insurance benefits.

**BUSINESS CREATION AND DEVELOPMENT**

The canton of Vaud offers a framework conducive to the creation and development of businesses. The Service de la Promotion de l’Économie et de l’Innovation (SPEI) guides entrepreneurs in their efforts and directs them to the appropriate organisations according to their needs (advice, financing, technological support, etc.). Support is available for companies active in the industrial and high-tech sectors.

**SERVICE DE LA PROMOTION DE L’ÉCONOMIE ET DE L’INNOVATION (SPEI)**

Rue Caroline 11
1014 Lausanne
021 316 60 21
info.spei@vd.ch

The Vaud Chamber of Commerce and Industry (CVCI) offers a business creation advice service.

**CHAMBRE VAUDOISE DU COMMERCE ET DE L’INDUSTRIE (CVCI)**

021 613 35 35
creation@cvci.ch
cvci.ch Services > Entreprendre en pratique > Création d’entreprise

**FINDING A CHILD-MINDING SOLUTION**

When searching for a job, it is essential for the parent to have a child-minding solution though-out.

**MORE INFORMATION**

7.1 Before school

**3.3 I HAVE A JOB**

**IN BRIEF**

Professional activity is subject to rights and duties. The conditions of employment, tax obligations and collective labour agreements may seem complex at first glance. They are actually easier to understand than it seems and essential to know. Here you will find the details you are looking for.

**EMPLOYMENT CONTRACT**

When an employing entity decides to hire you, they will have you sign an employment contract. Although an employment contract can be concluded orally, in Switzerland the practice is to conclude a written contract. In all cases, the conditions of employment (duration of the contract, working time, amount of the annual salary, type of work to be carried out, social deductions, working hours, holidays, trial period and notice period, etc.) must be discussed before starting your professional activity.

**SALARY**

In Switzerland, the level of salaries varies considerably depending on the sector of activity and the region. They are negotiated either individually or collectively. Swiss law does not define a minimum wage: the amount of the salary is most often agreed between the employer and the worker at the time of hiring.

However, some collective labour agreements and standard employment contracts provide for compulsory minimum wages for certain categories of professions. The salary is agreed between the employer and the worker. It depends on many factors (experience, qualifications, region, etc.). The amount of the salary is fixed monthly or hourly. The salary is generally paid at the end of the month by the employer into your bank or postal account. It is important to check that your salary has been paid into your account. Employees in principle receive a monthly salary statement.

Employees may give formal notice to the employer to pay them, within a suitable period, their salary and threaten to suspend their professional activities if they have not received their remuneration in due time, provided that they have previously carried out the agreed work. A 13th salary is only due if it has been expressly agreed in the employment contract or if it is provided for by an applicable collective labour agreement or standard employment contract.

Special remuneration is generally provided for work performed temporarily at night, on Sundays and on public holidays. But this is not the case when night or Sunday work is regular. To find out about the salaries in use in a profession, there are salary calculators, some of which are listed on the link below.
The employer must respect the principle of equality between women and men in the field of wages. The Bureau de l’Égalité entre les Femmes et les Hommes (Gender Equality Office) will tell you how to proceed in the event of discrimination in employment relationships.

Wages fixed in an employment contract are stated in gross amounts. Social deductions are shared equally between the company and the employee. These include old-age and survivors’ insurance (AVS), invalidity insurance (AI), allowance for loss of earnings (APG), unemployment insurance (AC), cantonal supplementary benefits for families (PCFam) and non-occupational accident insurance (AANP), the premium of which is paid entirely by the company.

Salaried work is linked to a fixed working time for which the employee is remunerated. Swiss law sets a maximum duration of working time at:

- 45 hours per week for employees in industrial businesses, office staff, technical staff and sales staff of large retail chains.
- 50 hours per week for other workers.

Several laws in Switzerland regulate the rights of pregnant workers, workers who have given birth as well as nursing mothers. These are, for example: working conditions and the normal length of the working day for pregnant women, protection against dismissal during pregnancy and up to sixteen weeks after the birth, prohibition of work for eight weeks after the birth, maternity leave, the right to time for breastfeeding during work, etc.

Men who become fathers have the right to paternity leave of ten working days since 1 January 2021.

Many workers’ associations, called “unions”, are at your disposal to provide you with information on work and/or support you in any conflict with your employer.

Among them, the UNIA trade union specialises in the rights of people with a migration background. It has several sections spread over the Vaud territory.

In Switzerland, undeclared work, also called “work on the black” is illegal. We speak of undeclared work when one of the obligations of announcement or authorisation is not respected in terms of social insurance law, foreigners’ rights, or tax law.

As soon as a person works on the black market, they have no guaranteed salary or job security. Although it is largely dependent on the goodwill of the company, they nevertheless have rights to assert. An oral employment contract guarantees minimum working conditions, such as the right to a salary in accordance with local customs and the profession, the right to paid holidays, continued payment of salary for a certain time in the event of accident or illness, compliance with notice periods.

In the event of undeclared work, the employee can seek dialogue with their employer. In the event of failure, they may appeal to a trade union (including employees without a residence permit) or to the Labour Court. In the event of undeclared work, the company is sanctioned by the authorities.
3.4 IF I LOSE MY JOB

Losing your job is a situation that you may have to face. Institutions, such as the Offices Régionaux de Placement (Regional Employment Offices – ORP), will help you, in particular to facilitate your reintegration into the world of work. If you plan to become self-employed, the Service de la Promotion de l’Economie et de l’Innovation (SPEI) will also be able to advice you.

MORE INFORMATION

INFORMATION ON THE REGIONAL EMPLOYMENT OFFICES

VAUD.GOV.CH

Thèmes ➔ Économie ➔ Demandeurs d’emploi

MORE INFORMATION

3.2 Before starting work

UNEMPLOYMENT INSURANCE

In the event of job loss, it is necessary to report as soon as possible (ideally at least one month in advance if you know the date on which your contract ends) to the Offices Régionaux de Placement (ORP) of your region. This will allow you to obtain the support of a professional to facilitate your reintegration into the labour market and to register to receive financial benefits from unemployment insurance.

Attached to the Coordination des ORP de la Direction générale de l’emploi et du marché du travail (DGEM), the Offices Régionaux de Placement (ORPs) are distributed throughout the canton of Vaud.

INFORMATION ON THE REGIONAL EMPLOYMENT OFFICES

ORP Morges

Avenue de la Gottaz 30
Case postale 2056 | 1110 Morges
021 557 92 00
orp.morges@vd.ch

ORP Gland

Avenue du Mont-Blanc 24
1196 Gland
022 557 53 60
orp.gland@vd.ch

ORP Ouest Lausannois, Prilly

Route de Renens 24
1008 Prilly
021 557 04 50
orp.orpol@vd.ch

ORP Payerne

Rue de Guillermaux 1
1530 Payerne
026 557 31 30
orp.payerne@vd.ch

ORP Pulcy

Avenue Charles-Ferdinand-Ramuz 43
Case postale 240 | 1009 Pulcy
021 557 19 10
orp.pully@vd.ch

ORP Riviera, Vevey

Quai de Copet 1
1800 Vevey
021 557 15 00
orp.riviera@vd.ch

ORP Yverdon-les-Bains

Rue des Pêcheurs 8A
1400 Yverdon-les-Bains
024 557 69 00
orp.yverdon@vd.ch

ORP Orbe

Rue des Remparts 23
Case postale 165 | 1350 Orbe
024 557 79 70
orp.orbe@vd.ch
4 ACCOMMODATION

4.1 FINDING ACCOMMODATION
4.2 SUPPORT
4.3 WASTE SORTING
4.4 GUIDELINES FOR GOOD NEIGHBOURHOOD RELATIONS
4.1 FINDING ACCOMMODATION

ACCOMMODATION IN THE CANTON OF VAUD

In the canton of Vaud, finding accommodation can take time and prove difficult due to the tense situation of the real estate market. It should also be noted that rents are often more expensive in cities than in outlying areas, which is why it is also possible to look for accommodation located more on the outskirts. The outskirts are areas that are generally very well served by public transport.

The most common is to rent an apartment or a house through a real estate agency (also called “régie” or “gérance”). You will find advertisements for accommodation available online or on the agencies’ websites.

If you are interested in an accommodation, you have the possibility to visit it. If it suits you, you can then submit your application file containing the following elements:

- Agency information form.
- Copy of an identity document and/or residence permit.
- Copy of payslips for the last 3 months.
- Recent extract from the Office des Poursuites.
- Certificate of household insurance and civil liability (not compulsory but requested).

If you do not meet all these conditions, you can ask someone you know to act as guarantor for you.

If you have any questions, you can contact the real estate agency directly.

LEASE CONTRACT AND RENTAL GUARANTEE

After obtaining the accommodation, a lease contract is signed between the tenant and the real estate agency. It is often customary to pay a rental guarantee, which is equivalent to two or 3 months’ rent, within 30 days.

You have two options depending on your financial means:

- Go to a bank with the lease contract, an identity document and open a “rental guarantee” bank account in your name. You can deposit the requested amount there, which will be blocked until the lease is handed over.
- Use an acquaintance or a surety company to act as guarantor for you. The amount of your rental guarantee will be paid for by the surety company you have chosen. In return, you will have to pay annual premiums, i.e. approximately 5% of an amount equivalent to three times the monthly rent.

INVENTORY, RENT AND CHARGES

When you enter the apartment, during the inventory, make sure that all the damage committed by the former tenant is noted and to request any maintenance work to be carried out if necessary. The rent for the accommodation is paid at the end of the month for the following month. On the rent bill, you will also find additional costs which represent rental charges (heating, maintenance) as well as utility charges (electricity, water). Some rents include service charges. You then pay an advance fee. The owner is required to draw up a detailed statement, at least once a year and, depending on your expenses, you will be reimbursed or you will be asked for a supplement at the end of the year. Like all invoices, the statement of charges must be carefully checked.

WARNING

Apartment rental scams are common. Beware of an offer that seems too attractive or conditions for filing an application that seem abnormal to you. For more information on apartment rental scams, visit the Vaud cantonal police website:

votrepolice.ch > Criminalité > Arnaque à la location d'appartements

ADVICE

Talk to those around you and use social networks.

ACCOMMODATION
CUSTOMS’ FORMALITIES

In order to be able to bring your belongings from abroad (furniture, car, etc.), you must transfer your residence to Switzerland. Then, during the move, you must present to the customs office:

- A rental lease or employment contract as proof.
- Customs form 18.44 “Customs processing of household effects”. The costs related to these procedures can be deducted from your taxes.

ADMINISTRATION FÉDÉRALE DES DOUANES
ezv.admin.ch

REGISTRATION WITH THE CONTROLE DES HABITANTS OFFICE OF YOUR MUNICIPALITY

Within 8 days of moving in, you must register with the Controle des Habitants office of your municipality.

ASSOCIATION VAUDOISE DES CONTRÔLES DES HABITANTS ET BUREAUX DES ÉTRANGERS
avdch.ch > Communes

The staff at the counter will welcome you and will be happy to answer your questions in connection with your installation in the municipality (residence permit, school, childcare, waste collection centre, etc.). Do not hesitate to ask them any questions you may have.

TERMINATE YOUR HOUSING CONTRACT

The rental contract can be terminated by the tenant and by the landlord. The deadlines to be observed are set out in the contract. Tenants wishing to leave their accommodation must terminate their lease within the agreed deadlines in writing and ideally by registered mail.

If you are married or in a registered partnership, the termination is only valid if both people living in the accommodation have signed it. In general, the notice for accommodation is 3 months. The termination must imperatively reach the lessor before the expiry date (at the latest one day before the start of the termination period). The notice period is usually indicated in the lease contract; if this is not the case, the legal deadlines in force in the canton must be observed.

If you intend to leave your accommodation outside the time limits provided for in the contract without having to pay your rent until the end of the lease, you must propose another tenant that the lessor cannot reasonably refuse: this tenant must be solvent and willing to take over your lease under the same conditions. The lessor has 30 days to examine whether the proposed tenant meets the conditions of the lease contract and has the capability to pay the rent.

HOUSING ASSISTANCE

If, for financial or social reasons, you have difficulty finding and/or keeping stable accommodation, you can call on the Le Relais Foundation and the ReI’og structures to benefit from their assistance. All their services are completely free and open to all people in need.

Fondation Le Relais
Permanences Morges
Grand-Rue 82
1110 Morges
021 804 88 11
info@relais.ch
relais.ch > Prestations > Se loger

ReI’og
West Lausanne region
Avenue de la Poste 3
1020 Renens
021 923 35 38
relog.renens@relais.ch

Vevey
Rue de Lausanne 17
1800 Vevey
021 923 09 20
relog.vevey@relais.ch

Yverdon-les-Bains
Avenue Haldimand 8
1400 Yverdon-les-Bains
021 923 35 30
relog.yverdon@relais.ch

TENANTS’ DEFENCE ASSOCIATION (ASLOCA)

In the event of a problem with your landlord or your real estate agency, the Association Suisse des Locataires (Swiss Tenants Association - ASLOCA) offers legal aid and advice for a fee of CHF 70 per year. You can benefit from it by joining the association. This membership will give you the right to information on tenancy law by telephone, legal consultations by appointment and support in your housing-related procedures. Please note that some services are not included in the annual fee and may incur additional costs.

PRACTICAL INFORMATION
Tenants have rights. They can for example contest the amount of their rent. The Association Suisse des Locataires (ASLOCA) is there to advise tenants in this process.

MORE INFORMATION ASLOCA
asloca.ch > Se défendre > Contestation du loyer initial
EMERGENCY ACCOMMODATION

If you find yourself in a difficult situation, emergency accommodation exists and is offered by various services and associations.

MORE INFORMATION
Le Portail Caritas
It offers emergency accommodation and transitional apartments
@ caritas-vaud.ch > Nos prestations > Hébergement

Le Hublot
La Riviera emergency accommodation centre
@ Rue du Clos 8, 1800 Vevey
021 921 49 00
lehublot@caritas-vaud.ch

La Lucarne
North Vaud emergency accommodation centre
@ Curtil Maillet 23, 1400 Yverdon-les-Bains
024 420 33 84
lalucarne@caritas-vaud.ch

Association Sleep-In
Lausanne emergency accommodation centre
@ Chemin de l’Usine-à-Gaz 10
1020 Renens
021 625 66 77
admin@sleep-in.ch

Étape Saint-Martin
Lausanne emergency accommodation centre
@ Rue Saint-Martin 16
1003 Lausanne
021 315 72 69

La Marmotte
Lausanne emergency accommodation centre
@ Rue du Vallon 17
1005 Lausanne
021 311 79 12
marmotte@armeedusalut.ch

INDIVIDUAL HOUSING ASSISTANCE (AIL)

Individual housing assistance (AIL) is granted in certain municipalities of the canton. It provides direct financial support to families who:

- Have sufficient means to meet their needs.
- Have to bear a rental charge that is too high in relation to their income.
- Receive neither integration income (Vaud social assistance) nor supplementary AVS/AI benefits.

The AIL is calculated according to the family situation, household income and rent. The criteria for granting AIL are defined at the cantonal level. Some municipalities have supplemented these legal bases with specific conditions. AIL is granted for 12 months renewable.

LIST OF MUNICIPALITIES AND LINKS TO AIL APPLICATIONS

vd.ch > Thèmes > Aides financières et soutien social > Aides financières et comment les demander
4.3 WASTE SORTING

To have access to it, in some municipalities, you have to ask (either at the Contrôles des Habitant office or on the municipality’s internet portal) for a form to receive a personal card giving access to the recycling centre.

Some municipalities organize a monthly collection of bulky waste and distribute a calendar with the collection dates in question.

Most buildings/districts have containers for disposing of glass, paper and plant waste. Shopping centres generally collect aluminium, PET and used batteries.

Electronic devices can be returned free of charge and without obligation to purchase at any point of sale of these devices (computers, mobile phones, TVs, household appliances, hi-fi, etc.).

Taxed bin bags must be used for household waste (non-recyclable) and placed in the containers located in the neighbourhood. Recyclable, bulky or dangerous waste is disposed of free of charge if you go to the recycling centre closest to your home.

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To respect the neighbours by avoiding, for example, making noise on Sundays and in the evening from 10 p.m. and also respecting their private property as well as common areas.

Not to park in places marked for “Visitors”.

To respect the schedule established for users of the laundry room and ensure that it is tidy and clean after use.

To put your waste in the place provided for this purpose and participate in selective sorting.

To make sure that your pets do not disturb the neighbourhood by making noise and that they do not foul common areas.

The concierge or caretaker of the building plays an essential role in the proper functioning of a condominium. They ensure that the regulations and safety rules of the condominium building are respected. At the same time, they take care of the maintenance of the common areas of the building. They also serve as a contact person and intermediary between the residents and the co-owners and you can contact them without hesitation for any question related to your place of residence.

If your building does not have a concierge, you can contact your real estate agency.

PRACTICAL INFORMATION

Some municipalities offer exemption from the bin bag tax under certain conditions (for example for families or low-income households).
5.1 SOCIAL INSURANCE
5.2 HEALTH INSURANCE
5.3 THREE-PILLARS SYSTEM AND UNEMPLOYMENT INSURANCE
5.4 INSURANCE RELATED TO MATERNITY AND CHILDREN
5.5 SOCIAL ASSISTANCE
5.6 OTHER INSURANCES
5.7 TAXES
5.1 SOCIAL INSURANCE

Most social insurances are compulsory. They allow workers and their families who have contributed on their wages to have a certain income in the event of not being able to work, illness or unemployment, for example. They are mostly managed by the employer (except health insurance!).

The Swiss social security system includes several types of insurance:

- Old-age and survivors’ insurance, disability insurance and supplementary federal benefits (AVS, AI and PC: 1st pillar).
- Occupational pension (LPP: 2nd pillar).
- Allowances for loss of earnings in the event of military service, civil service, civil protection, maternity allowance and paternity leave (APG).
- Unemployment insurance (AC).
- Family allowances (LAFam).
- Health and accident insurance (LA-Mal and LAA).

In the canton of Vaud, social insurance agencies (AAS) are at your disposal to inform you and guide you on your rights and obligations in terms of insurance. Several agencies per region are available. To find the one that corresponds to your home, consult the following link.

FIND A SOCIAL INSURANCE AGENCY NEAR YOU

▏ vd.ch > Aides financières et soutien social > Trouver une agence d’assurance sociale (AAS)

MORE INFORMATION

[3.3 I have a job]

You can also contact your employer directly.

5.2 HEALTH INSURANCE

Health insurance is compulsory in Switzerland. You are required to take one no later than 3 months after your arrival. If you do not do so within 3 months, you will be charged additional costs. The insurance will take effect at the start of taking up residence. It is advisable to do this as soon as possible so as not to have to pay 3 months at the same time.

A distinction exists between basic health insurance, which is compulsory, and supplementary health insurance, which is not compulsory and covers other medical costs such as travel medical expenses, alternative medicine costs, private or semi-private hospitalisations, etc. There are several health insurers in the canton of Vaud, choose one freely. The latter has the obligation to accept you for compulsory health insurance, whatever your age and state of health.

As an insured person, you will pay a monthly insurance premium which does not depend on your income, but which varies according to the amount of your deductible. However, depending on your income and the size of your household, you may be eligible for a subsidy (see below). The deductible is part of your medical expenses that you will have to pay in addition to the premiums. Depending on the formula you have chosen, the deductible is an amount between CHF 300 and 2,500, which will have to be paid by you each year, as a contribution to the treatment costs. Once this amount is reached, your health insurance will cover 90% of the costs that exceed your annual deductible. The remaining 10% will be your responsibility up to an annual amount of CHF 700.

Regarding the deductible, you have the choice of paying CHF 2,500, CHF 2,000, CHF 1,500, CHF 1,000, CHF 500, or CHF 300 per year. However, it must be taken into account that the lower your annual contribution (deductible), the higher your monthly insurance contribution (premium). It is therefore necessary to ensure that the amount of the deductible chosen is adapted to your finances, but also to your state of health. If you have to undergo regular medical treatment which incurs significant costs each year, a small deductible may be more appropriate.

WARNING

Accident insurance must also be taken out, if you are not already covered by your employer’s accident insurance.
On the other hand, if you are in good health and rarely go to the doctor, a high deductible could be more interesting. In the latter case, however, it would be important to have sufficient financial reserves to meet unforeseen medical costs: suddenly having to pay CHF 2500 may constitute a risk of indebtedness.

Insurance companies operate according to two very distinct systems with regard to the payment of medical costs. The first system is the so-called “third-party guarantor”: the insured persons pay their bills themselves and are reimbursed by their fund, once the annual deductible has been reached. The second system is the so-called “third-party payment” system: the fund receives the invoice directly and pays certain invoices from healthcare providers. The insured persons only pay the deductible and their participation in the costs. It is important to take into account these two different systems of coverage of medical costs when choosing which insurance to contract, so that it is in accordance with your finances.

The premium conditions change every year and it is possible to change health insurance by sending a cancellation letter by registered mail before the end of November. It is essential to have paid to your current health insurer all the invoices due (premiums and participations) on 31 December in order to be able to change health insurer the following year.

GUIDELINES: PREMIUMS AND CHANGE OF HEALTH FUND

[link to guidelines]

HEALTH INSURANCE IN CASE OF PREGNANCY AND NEWBORN

During the follow-up of the pregnancy and in the event of health problems, the deductible costs are not your responsibility from the 13th week of pregnancy until the 8th week after the date of birth of your child.

PREGNANCY – HEALTH INSURANCE BENEFITS

[link to pregnancy benefits]

It is essential to register new-borns with health insurance during your pregnancy and until the third month following the birth.

MEDICAL INSURANCE FOR YOUR BABY

[link to medical insurance for baby]

If you leave Switzerland, you are obliged to terminate your health insurance. To do this, you must request a certificate of departure from your municipality and present it to your insurer so that it can terminate your insurance contract.

SUPPLEMENTARY INSURANCE

If you want your health insurance to cover benefits that are not covered by basic insurance, there are a wide variety of supplementary insurances. For example, you can benefit from more outpatient medical services (correction of teeth for children, complementary medical treatments such as osteopathy), have more comfort, freely choose your doctor during a hospital stay, etc.

Supplementary insurance is not social insurance and is not compulsory. A key difference to basic insurance is that the funds are not required to accept everyone. They can also set the premiums according to your age, your state of health, your sex and require that you complete a health questionnaire before being accepted.

The conditions of your affiliation to the desired insurance therefore depend on your answers concerning your health. Fill in the questionnaire carefully, because the health insurance company can later reconsider the conditions of insurance, or even your affiliation to this insurance, if the data you provided was incomplete.

If you wish to take out one or more supplementary insurance policies for your child, it is best to do so before the child is born. In the event of an announcement before the birth, the health insurers often guarantee to affiliate the child unconditionally and without a health questionnaire. Specialists in budget management generally advise that children be frequently insured for dental treatment (correction of teeth), as these treatments can be very expensive. It is also worth concluding such insurance in time. After a certain age, the health insurers require a dental examination beforehand.

WARNING

You can apply for subsidies directly online or, if you need help, you can contact the social insurance agency in your region. They will gladly help you fill in the forms.

This support is free. It is therefore not necessary to resort to any paid services. The companies that offer them are not mandated by the State of Vaud. Resorting to such intermediaries constitutes a triple risk: bringing an unknown person to your home, giving them confidential information related to your financial situation and being offered undesirable insurance products.

PREMIUM CALCULATOR 2021

[link to premium calculator]
Supplementary insurance often offers a range of benefits and is not limited to a single benefit. Therefore, if you decide to take out supplementary insurance, check that you are not double insured for the same benefit.

ACCIDENT INSURANCE (LAA)
The purpose of the LAA is to cover the economic consequences of occupational or non-occupational accidents. Employees working more than 8 hours per week are insured by their employer against non-occupational accidents. Otherwise, this accident insurance must be taken out with your health insurer.

SUBSIDIES (FINANCIAL ASSISTANCE)
If you have difficulty paying your premiums, the Office vaudois de l’assurance-maladie (OVAM) can help you and pay a subsidy to your health insurer. This amount depends on your income. The application must be submitted to the agency in your region of residence or online.

5.3 THREE-PILLAR SYSTEM AND UNEMPLOYMENT INSURANCE

AVS, AI AND FEDERAL SUPPLEMENTARY BENEFITS: 1ST PILLAR
The old-age and survivors’ insurance (AVS) allows all persons residing in Switzerland to receive a basic income upon retirement.

Invalidity insurance (AI) covers damage to health that has an impact on earning capacity during a professional career.

For workers, part of the contributions to these insurances is deducted from the salary and the other part is paid by the employer. People who are not gainfully employed are also required to pay an annual contribution. The minimum contribution is set at CHF 496.

Supplementary benefits (PC) are provided to persons residing in Switzerland who receive an AVS or AI pension and whose income is not sufficient to cover basic needs. Foreigners must meet a few additional requirements. The filing of a PC application is free and is carried out with the social insurance agencies. The PC constitutes, together with the AVS and the AI, the first of the three pillars of our pension system.

An AVS and AI insurance certificate, presented in credit card format, is issued to anyone who works or pays contributions. This card provides proof that you are insured with the AVS/AI. It must be sent to each new employer and may be requested from you for other procedures.

OCCUPATIONAL PENSION: 2ND PILLAR
Occupational pension plans aim to enable people who have reached retirement age, survivors and disabled people to maintain an income. It works in addition to the AVS or AI pension (1st pillar).

It is compulsory for employees who receive more than CHF 21,330 per year and optional for the self-employed. All employers must insure their staff with the company’s provident institution and must cover at least half of the contributions.

LIFE INSURANCE OR INDIVIDUAL SAVINGS: 3RD PILLAR
It is also possible, depending on your needs and your means, to contribute to life insurance (3rd pillar) with an insurance company or a private bank. The 3rd pillar can also be in the form of individual savings. 3rd pillar contributions can be deducted from your taxes up to a maximum annual amount, which can change from year to year.
LOSS OF EARNINGS ALLOWANCES (MILITARY SERVICE, MATERNITY OR PATERNITY LEAVE)

For each day of service in the Swiss army, civil protection or the Red Cross, as well as for maternity leave and the two-week paternity leave, you are entitled to “loss of earnings allowances” (APG).

This financial support will be paid to you by your employer if you are an employee or by the Vaud compensation fund if you do not carry out gainful activities.

UNEMPLOYMENT INSURANCE

Unemployment insurance is deducted from the wages of all workers. It allows you to receive compensation in the event that you leave or lose your job.

To be entitled to unemployment insurance, it is necessary to have worked at least 12 months in the 2 years preceding the application. In addition, in the case where the employee voluntarily leaves their job, penalties are provided for and the sum insured is less than in the case of a dismissal, which may involve several months of unpaid indemnities.

5.4 INSURANCE RELATED TO MATERNITY AND CHILDREN

MATERNITY INSURANCE

Female workers have the right, after childbirth, to maternity leave of at least 14 weeks.

During maternity leave, the worker is entitled to payment of 80% of her salary, in the form of daily allowances.

To receive maternity benefits, you must have been insured for the AVS during the 9 months preceding the birth and have worked for at least 5 months during this period. Periods of insurance and work in an EU/EFTA country are also taken into account. In certain circumstances, women who do not fulfil these conditions may receive a cantonal maternity allowance.

CHILD ALLOWANCE

Swiss family policy also gives the right to family allowance (financial support) for each child. These allowances are paid by the employer, or, for people without gainful activity, by the Caisse de Compensation of the canton of Vaud. Child allowance is not paid automatically, but only on request.

PATERNITY INSURANCE

Paternity leave grants two weeks to fathers within 6 months of the birth of their child. The leave can be taken all at once (weekend included) or in the form of days. The father must have been insured on a compulsory basis with the AVS during the 9 months immediately preceding the birth and have worked for at least 5 months.

As with maternity leave, the allowance corresponds to 80% of the average income from gainful employment obtained before the birth of the child, but at a maximum of CHF 196. For two weeks, fathers can receive a maximum amount of CHF 2744.
IN BRIEF

Throughout the canton of Vaud, regional social centres offer all people residing in a Vaud municipality information, advice and support in the event of financial, social or family difficulties.

If this is your case, you can go to the Centre social régional (CSR) closest to your home. Professionals will accompany you for all questions related, among other things, to obtaining the integration income, professional reintegration, etc.

WARNING

Receiving social assistance can have an impact on residence permits and their renewal. Indeed, from a certain amount, people in possession of a residence permit in Switzerland may possibly lose it or encounter problems when renewing it.

FIND THE NEAREST CENTRE SOCIAL RÉGIONAL (CSR)

- vd.ch > Thèmes > Aides financières et soutien social > Trouver un centre social régional (CSR)

FAMILY SUPPLEMENTARY BENEFITS (PC FAMILLES)

Cantonal supplementary benefits for families (PC Familles) are intended for families with children under the age of 16, who work and who are unable to cover the essential needs of their household. Thanks to this financial support, the families concerned do not need to resort to social assistance and can maintain or even increase their gainful activity.

Supplementary benefits for families consist of a monthly financial benefit and the reimbursement of duly proven childcare and sickness costs.

To receive PC Familles benefits, you can go to the Centre régional de décisions PC Familles (CRD) on which your municipality of residence depends in order to complete the application form. These organisations will provide you with information and help you build up a file.

FIND THE NEAREST CENTRE RÉGIONAL DE DÉCISIONS

- vd.ch > Thèmes > Aides financières et soutien social > Aides financières et comment les demander > PC Familles

CONDITIONS TO RECEIVE PC FAMILLES BENEFITS

- Be domiciled in the canton of Vaud for at least 3 years and have a valid residence permit
- Live in a shared household with children under the age of 16
- Have insufficient income in relation to family expenses, according to the standards defined in the law on cantonal supplementary benefits for families (LPCFam)

Centre social régional

- Bex
  - Avenue de la Gare 14
  - 1880 Bex
  - 024 557 27 27
  - csr.bex@vd.ch
- Échallens
  - Rue des Champs 5
  - 1040 Échallens
  - 021 622 75 55
  - csr@araspe.ch

East Lausanne – Pully site

- Avenue de Villardin 2
  - 1009 Pully
  - 021 557 84 00
  - csr.pully.info@aras.vd.ch

East Lausanne – Oron site

- Le Bourg 11
  - Case postale 54 | 1610 Oron-la-Ville
  - 021 557 19 55
  - csr.oron.info@aras.vd.ch
5.6 OTHER INSURANCES

FIRE AND NATURAL ELEMENTS INSURANCE (ECA)

Fire and natural elements insurance for your movable and immovable property is compulsory with the ECA in the canton of Vaud.

MORE INFORMATION
Établissement cantonal d’assurance
- Avenue du Grey 111
  - Case postale
  - 1002 Lausanne
  - 058 721 21 21

CIVIL LIABILITY AND HOUSEHOLD INSURANCE

Civil liability and household insurance allows you to insure your home and your belongings against all damage, including damage caused unintentionally by your children or yourself. It is recommended, but not mandatory. It may, however, be mandatory to find accommodation, as various authorities request it.

MORE INFORMATION
Fondation Ombudsman
- 076 651 41 65
  - ombudsman-assurance.ch

CAR INSURANCE

Motor vehicle insurance is compulsory and allows you to insure your car/motorcycle against all damage committed by yourself or another road user.
5.7 TAXES

TAXES

You are subject to tax in the canton of Vaud because you live in a municipality of the canton or because other elements attach you there (stay, ownership or usufruct of buildings, independent activity, etc.). There are two methods of taxation:

- Withholding tax (B, L, F, N, Ci permit, etc.). Your employer deducts taxes directly from your salary.
- Annual declaration (C permit and Swiss nationals).

**PRACTICAL INFORMATION**

In principle, people with a B permit are taxed at source, but in some cases they must complete an annual declaration.

You must complete your tax return each year (possible on the internet). You can pay monthly instalments on what you earn today to avoid having to pay your taxes all at once when you receive your tax the following year. The cantonal tax administration (ACI) is there to provide you with all the information on the matter.

**PROCEDURE AND DEADLINES**

Employees, people without activity or income, people benefiting from unemployment insurance benefits, apprentices, students, anyone (from 18 years old) has the obligation to file their tax return each year until 15 March.

Any taxpayer can request, free of charge, the extension of the deadline for filing the tax return online. If you do not submit your declaration within the time allowed, you will receive a summons with a fee of CHF 50.

If, despite the warning, you still do not file your tax return, you will be taxed automatically by the tax authority and you will be liable for fines.

**“PARLONS CASH!” HELPLINE**

If you have a question or a problem in connection with financial difficulties (unpaid bills, mail from the Office des Poursuites, etc.), you can contact the Vaud helpline “Parlons Cash” from Monday to Thursday between 8:30 a.m. and 1 p.m. on 0840 4321 00. A social worker specialised in money matters will answer your questions and guide you if necessary, free of charge of course.
6.1 WHERE AND WHOM TO CONSULT?

THE SWISS HEALTH SYSTEM

The quality of care in Switzerland and in the canton of Vaud is widely recognised. Numerous hospital structures, as well as doctors are at your disposal in the event of a health problem.

Within 3 months of your arrival, you must take out health insurance. This mandatory procedure is important because medical services are expensive in Switzerland. With your insurance card, you can go to the doctor or the hospital and the medical costs will be covered in part by your health insurance. It is also possible to take out non-compulsory health insurance called “Complémentaire” which covers additional costs.

MORE INFORMATION

5.2 Health insurance

Certain specialised therapeutic consultations (physiotherapy, occupational therapy, natural medicine) require a prescription from your GP to be reimbursed by compulsory health insurance. In the event of hospitalisation or doubt about the services covered, it is best to check with your health insurance first.

WARNING

Eye and dental costs are not covered by health insurance!

MORE INFORMATION

Finding a doctor

In Switzerland, citizens generally have a “family doctor”. It is a generalist who can then refer you to a specialist, depending on the needs. To find a doctor or a paediatrician for your child, you can contact the Société vaudoise de médecine (SVM). You can also consult the website of the Fédération Suisse des Médecins FMH.

MORE INFORMATION

Société vaudoise de médecine (SVM)

Chemin de Mornex 38
Case postale 7443 | 1002 Lausanne
021 651 05 05
info@svmed.ch
svmed.ch

You can consult the following website which specifies the language spoken by the doctors.

MORE INFORMATION

Société vaudoise de médecine (SVM)

doctorfmh.ch

ADVICE

Your family doctor may be imposed according to the insurance contracted or must be chosen from a list of doctors imposed by the insurer. The chosen family doctor is then responsible for the medical follow-up of the insured persons who have opted for him or her. He or she can then refer you to a specialist, depending on your needs. You may also have to go through the general practitioner if you want to be reimbursed by the insurance.

MORE INFORMATION

Association vaudoise d’aide et de soins à domicile (AVASAD)

Avenue de Chavannes 37
1014 Lausanne
021 623 36 36
info@avasad.ch
avasad.ch

ADVICE

Your family doctor may be imposed according to the insurance contracted or must be chosen from a list of doctors imposed by the insurer. The chosen family doctor is then responsible for the medical follow-up of the insured persons who have opted for him or her. He or she can then refer you to a specialist, depending on your needs. You may also have to go through the general practitioner if you want to be reimbursed by the insurance.

MORE INFORMATION

Association vaudoise d’aide et de soins à domicile (AVASAD)

Avenue de Chavannes 37
1014 Lausanne
021 623 36 36
info@avasad.ch
avasad.ch

WHAT TO DO IN CASE OF A HEALTH PROBLEM?

1. Contact your doctor

As soon as you have a family doctor, he or she will be the person to contact in the event of illness, moderately serious accident or psychological distress. You can also consult your pharmacist. You will talk to the person who knows you best and who can assess your health situation and organise your care.

2. Contact the call centre

If you do not have a doctor or he or she does not answer, the call centre for on-call doctors answers 24 hours a day on 0848 133 133 (local rate). This number is valid throughout the canton of Vaud. The call centre is staffed by health professionals (nurses) specially trained to respond to calls. One of them will assess your situation, advise you and direct you to the most suitable structure. In addition, these professionals will be able to answer you in several languages.

3. Contact the Centre médico-social

If you cannot leave your home, the Centre médico-social (CMS) offers nursing care, home meal delivery and assistance with care, in all regions of the canton.
ADVICE
If you need to be accompanied to the doctor, dentist, hospital or Centre medico-social, you can call on the transport service of the Vaud Red Cross. Volunteers make their private vehicle available and can be called upon every working day. Fares include an amount for pick-up and then are calculated based on the distance travelled.

[croixrougevaudoise.ch > J’ai besoin d’aide > Transports de personnes à mobilité réduite]

4. Contact the emergency services
In the event of a life-threatening emergency, the number to dial is 144 (ambulance). 144 is reserved for life-threatening emergencies. It should only be called if your life or that of others is in danger and requires immediate medical and health intervention. If it is an emergency, but you are able to move around, you will have to go to the hospital closest to your home.

Note that emergency services have an obligation to treat all people in life-threatening emergencies regardless of their income or health insurance affiliation.

PATIENTS’ RIGHTS
For advice on health-related procedures or in the event of a conflict with a therapist or an insurer.

A brochure presenting “the essentials of patients’ rights” is available with a summary in several languages, see the page below.

MORE INFORMATION
vd.ch > Santé, soins et handicap > Patients et résidents: droits et qualité de soins > Les droits des patients

MULTILINGUAL HEALTH INFORMATION
The website of the Swiss Red Cross offers a lot of information in the field of health and downloadable brochures in 18 languages. For more information, visit the website: migesplus.ch/fr

ADDITIONS
National Competence Centre in the field of addictions
Addiction problems with substance (tobacco, alcohol, medication or drugs) or without (hyperconnectivity, gambling and eating disorders) can affect all populations in Switzerland. The Swiss addiction portal offers help for people and families suffering from any addiction-related problem.
addictionsuisse.ch

HEALTH PROMOTION
Unisanté
Unisanté, the centre for general medicine and public health in Lausanne, provides, among other things, advice on promotion and prevention concerning the health of the inhabitants of the canton of Vaud. This information is available on the institution’s website and relates in particular to diet, physical activity, smoking and sexual health. Screening for cardiovascular diseases, breast and colon cancers are also offered.
unisante.ch/fr > Promotion prévention

EMERGENCY NUMBERS
Police 117
Firefighters 118
Ambulance 144
Poisoning Tox Info Suisse – Swiss Center for Poisoning Information 145 ou 044 251 51 51
Youth Pro Juventute – Helpline for children and young people 147
On-call doctors 0848 133 133 (local rate)
Help line La Main Tendue – 24-hour telephone line for people who need help and support 143 (CHF 0.20 per call)
Violences Centre d’accueil MalleyPrairie – 24-hour specialised consultations on domestic violence 021 620 76 76
Air rescue Rega 1414

MORE INFORMATION
vd.ch > Santé, soins et handicap > Patients et résidents: droits et qualité de soins > Les droits des patients
addictionsuisse.ch
unisante.ch/fr > Promotion prévention
vd.ch > Santé, soins et handicap > Patients et résidents: droits et qualité de soins > Les droits des patients
addictionsuisse.ch
unisante.ch/fr > Promotion prévention
vd.ch > Santé, soins et handicap > Patients et résidents: droits et qualité de soins > Les droits des patients
addictionsuisse.ch
unisante.ch/fr > Promotion prévention
vd.ch > Santé, soins et handicap > Patients et résidents: droits et qualité de soins > Les droits des patients
addictionsuisse.ch
unisante.ch/fr > Promotion prévention
6.2 PARENTHOOD AND BIRTH

BEFORE THE BIRTH

Throughout a pregnancy, a gynaecologist and/or a midwife provide follow-up and pregnancy consultations. The related costs are covered by health insurance. To find one, you can contact the Vaud medical society or the group of independent Vaud midwives.

Hotlines

Hotline with independent Vaud midwives (10 a.m.-6 p.m.-24/7)
021 213 79 05
hebamme.ch > Parents > Votre sage-femme > Sages-femmes indépendantes

Independent midwives

Association PanMilar
The PanMilar association offers birth preparation courses in several languages thanks to the presence of community interpreters. Their website is translated into more than 30 languages.
077 410 20 24
secretariat@panmilar.ch
pan-milar.ch

Association Appartenances
The Appartenances association offers French courses around the themes “Pregnancy, Birth and Infancy”.
Espace Femmes Vevey
Rue des Communaux 2A
1800 Vevey
021 922 45 23
ef.vevey@appartenances.ch

Espace Femmes Lausanne
Rue des Terreaux 10, 4th floor
1003 Lausanne
021 351 28 80
ef.lausanne@appartenances.ch

Other professionals are also at your disposal to inform and advise you before and after the birth.

Fondation PROFA
The maternity wards of Vaud hospitals and the PROFA foundation offer mothers and fathers confidential and free consultations with a sexual health counselor, a midwife or a social worker in the various regional centres of the PROFA foundation. To find the centre closest to your home, you can reach them by telephone or consult their website:
021 631 01 50
profa.ch/cp

AFTER THE BIRTH

For mother and baby care, independent Vaud midwives support and coach you throughout your pregnancy and consult at home as soon as you return from the maternity ward. Early childhood nurses from AVASAD and the Prevention Space then take over and offer advice and information during home consultations, postnatal meetings or various workshops/group courses.

If you wish to benefit from personalised support from a midwife throughout your pregnancy, or even after the birth of your child, you can find and contact a midwife near you.

MORE INFORMATION

votresagefemme.ch > Changer la zone > Pour le public > Rechercher une sage-femme

Early childhood nurses
If you wish to benefit from a home visit from an AVASAD early childhood nurse after the birth of your child, simply contact them according to the region in which you are located.

East Vaud
021 925 09 80
La Côte
021 804 66 40
Lausanne and its region
021 641 08 10

North Vaud-Broye
024 420 31 15
avasad.ch

Espace prévention
Regional skills centre working in the fields of health promotion and prevention, particularly in the field of early childhood.
espace-prevention-lacote.ch

PanMilar
PanMilar offers migrant families support at home after the birth by providing families with a midwife and an interpreter. As soon as they return home, women who have already taken part in birth preparation classes will be able to benefit from individualised follow-up in their own language in order to support them during this particular period of transition.
077 410 20 24
panmilar.ch > Post partum

WARNING
Do not forget to take out health insurance for your child from pregnancy until the third month after birth
5.2 Health insurance
5.4 Insurance related to maternity and children
Meetings for fathers and future fathers
The association maenner.ch with its MenCare Suisse romande programme offers meetings for future fathers and new fathers – with young child(ren) – which allow the exchange of information and experiences related to arrival of the child, his role as father and co-parent (work-life balance, etc.).

Route de Pierrefleur 63
1958 Uvrier
078 874 46 08
crettenand@maenner.ch
maenner.ch/fr/rencontres-pour-les-peres-et-futurs-peres

INTIMACY

Fondation PROFA
For consultation and advice on sexuality, contraception, termination of pregnancy, HIV/AIDS and STI (sexually transmitted infections) tests and homosexuality, the PROFA Foundation’s sexual health consultation is at your disposal. Counsellors and doctors welcome you by appointment in the eight regional centres of the canton. This service is commonly referred to as family planning.

021 631 01 42
planning-vd.ch

PSYCHOLOGICAL SUPPORT

Appartenances Association – CPM
The Appartenances association offers specialised psychotherapeutic and psychiatric help to people with psychological suffering related to migration and/or a history of war, torture or another form of collective violence. These psychotherapeutic consultations for migrants are available in several languages.

VIOLENCE

CHUV Violence Medicine Unit
For anyone who has suffered a direct attack on their bodily, sexual or psychological integrity, the Violence Medicine Unit (UMV) of the CHUV offers a medico-legal consultation and referral to specialised services.

MORE INFORMATION
6.3 Domestic violence

IN BRIEF

Domestic violence refers to all acts of physical, sexual, psychological or economic violence that occur within the couple or the home. It is prohibited by law. The perpetrator of violence can be evicted from the common home by the police and compelled to follow a socio-educational interview. Support services offer advice, reception and secure accommodation for victims as well as consultations and programmes for perpetrators wishing to seek help.

CONSULTATIONS FOR VICTIMS OF VIOLENCE

Violence medicine units

Lausanne
CHUV – A&E reception
Rue du Bugnon 44
1011 Lausanne
021 314 00 60
chuv.ch > UMV

UMV-Nyon
3rd floor – 200m from train station
Avenue Reverdil 8
1260 Nyon
021 314 08 51

UMV-Rennaz
Centre hospitalier de Rennaz
HRC Vaud-Valais,
Main building reception
Route du Vieux-Séquoia 20
1847 Rennaz
058 773 64 77

UMV-Yverdon-les-Bains
Hôpital d’Yverdon-les-Bains
Main building reception
Rue d’Entremonts 11
1400 Yverdon-les-Bains
024 424 42 20

Fondation PROFA / Centres LAVI
profach > Consultations > Centre LAVI

Lausanne
Rue du Grand-Pont 2 bis
1003 Lausanne
021 631 03 00
YOU ARE CONCERNED BY FORCED MARRIAGE

Free consultation for people in a situation of forced marriage or facing pressure from those around them to start or end a relationship, advice to professionals who take care of these people.

BUREAU CANTONAL POUR L’INTÉGRATION DES ÉTRANGERS ET LA PRÉVENTION DU RACISME (BCI)

Rue du Valentin 10 | Change of address planned in 2023.
Refer to the Welcome portal.
021 316 49 59
@ info.integration@vd.ch
@ vd.ch/integration
If you have young children, you can call on a childcare centre/nursery or a caring person in a family environment who will take care of them during your activities (work, job search, training, French course, etc.). The price of these services varies according to the parents’ salary.

Please note that places are limited and there is often a waiting list. It is advisable to seek information during pregnancy.

There are also home care solutions: this involves finding a daytime mother or an au pair (which you will pay for yourself), regardless of the age of the children.

Childcare in the canton of Vaud is organised into networks. You can contact your municipality of residence or the childcare networks listed.

### Babysitting and emergency care
From time-to-time, you can also call on a babysitter who will take care of your children for a few hours in the evening or during the weekend. The Red Cross trains young people in caring for children and offers its family assistance services according to the net income of the household according to the following rates, as an indication: CHF 4 per hour for income up to CHF 3,500 and CHF 6 per hour if it is childcare during weeknights, weekends or holidays.

### Vaud Red Cross
In the event of an emergency or if your child is ill or has an accident, you can call on the paying services of the Red Cross to have your children looked after.

#### MORE INFORMATION
- [croixrougevaudoise.ch > Prestations > Baby-sitting](#)

#### MORE INFORMATION
- [Service de garde d’enfants malades](#)
  - Rue Beau-Séjour 9-13
  - 1002 Lausanne
  - 021 340 00 80
  - 021 340 00 81
  - famille@croixrougevaudoise.ch
  - [croixrougevaudoise.ch > Prestations > Garde d’enfants malades](#)

Pre-school workshops are available for children.

#### MORE INFORMATION
- [6.2 Parenthood and birth](#)
7.2 FROM 4 TO 15 YEARS OLD: COMPULSORY SCHOOL AND DAY CARE FOR CHILDREN

**OVERVIEW OF THE TRAINING SYSTEM IN THE CANTON OF VAUD**

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<td>Maturité professionnelle</td>
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<tr>
<td>16 – 17</td>
<td>1st</td>
<td>Business school</td>
</tr>
<tr>
<td>17 – 18</td>
<td>2nd</td>
<td>General culture school</td>
</tr>
<tr>
<td>18 – 19</td>
<td>3rd</td>
<td>“Maturité” school – High school</td>
</tr>
</tbody>
</table>

**Compulsory schooling**

**Post-compulsory**

**Higher education**

Hautes écoles spécialisées (HES)

University of applied sciences

Universities

*The student has the possibility, during the apprenticeship, to follow the integrated Maturité courses.

** The CFC (Federal Certificate of Proficiency) is the title issued at the end of the apprenticeship.

For more information, consult all the explanatory documents of the Vaud school system translated into 16 languages.

TRANSLATED INFORMATION DOCUMENTS TO PARENTS

vd.ch > Thèmes > Formation > Scolarité obligatoire

Parent information and translated documents/Documents traduits d’information aux parents

You will also find the diagrams by country where the Vaud system is compared to the system of different countries.

**FRENCH COURSES AND RECEPTION CLASSES**

Depending on their municipality of residence, children who do not speak French are integrated into regular classes with intensive French courses or full-time reception classes. After one or two years, students in reception classes continue their schooling in the regular class of compulsory education or post-compulsory education.

CONSULT THE DIRECTORY OF SCHOOLS

vd.ch > Autorités > Département de la formation, de la jeunesse et de la culture (DFJC) > Direction générale de l’enseignement obligatoire (DGEO) > Liste et contacts des établissements scolaires.

For registrations in the city of Lausanne, you must contact the Service des Ecoles et du Parascolaire directly.

FOR ALL QUESTIONS RELATED TO COMPULSORY SCHOOLING

vd.ch > Thèmes > Formation > Scolarité obligatoire

MORE INFORMATION

Service des écoles et du parascolaire

Direction de l’enfance, de la jeunesse et des quartiers

Place Chauderon | 5th floor

Case postale 5032 | 1002 Lausanne

021 315 64 11

lausanne.ch/service-ecoles-parascolaire

In Switzerland, school is compulsory from the age of 4 and lasts 11 years. All children, regardless of their residence status, are admitted to public schools in the canton of Vaud, which are free. In this context, students who do not speak French will benefit from intensive courses, also free of charge.

When you arrive, if you have children of school age, you must register them as soon as possible in the school closest to your home.

In brief

For more information, consult all the explanatory documents of the Vaud school system translated into 16 languages.
Office du soutien pédagogique et de l'enseignement spécialisé

The service ensures and supports the education of children and young people aged 0 to 20 years old with disabilities and special needs and supports the process of social integration through vocational training.

Rue Cité Devant 11
1014 Lausanne
021 316 54 01
info.sesaf@vd.ch

PRIVATE SCHOOLS

The offer of private schools is aimed at parents who want their children to continue their education according to a specific curriculum, in a foreign language, for all levels and ages. The search engine on the website of the Association vaudoise des écoles privées (AVDEP) will direct you to the schools corresponding to your needs.

MORE INFORMATION
avdep.ch

DAY CARE FOR CHILDREN

As soon as your child is in school, structures can take care of them, before, during and after school. They are generally called APEMS (Accueil pour enfants en milieu scolaire) or UAPE (Unité d’accueil pour écoliers). For more information, you can contact the day care network of your municipality directly.

MORE INFORMATION
■ 10 Leisure and social life

SUPERVISED OR ASSISTED HOMEWORK

After school, students have the opportunity to participate in supervised or assisted homework in the presence of an adult. These activities provide a framework conducive to learning. A modest financial contribution may be requested from the parents. For more information, contact your child's school.

MORE INFORMATION
■ 10 Leisure and social life

SUPPORT FOR PARENTS

Parent-teacher associations (APE)

There are around forty parent-teacher associations in the canton. They can help you better understand how the Vaud school system works, but also day care for children, supervised homework and transport. You will find the APE closest to you by consulting the website: ape-vaud.ch/ape-locales.

Avenue de Rumine 2
1005 Lausanne
021 341 90 77 | 078 689 63 63
info@ape-vaud.ch
ape-vaud.ch

MORE INFORMATION
histoires-de-parents.ch/soutien-orientation-parents

INFORMATION CONCERNING SUPPORT FOR PARENTS, CHILDREN AND YOUTH

Native languages and culture courses (LCO)

So that your child can develop his or her native language while learning French, native language and culture courses (LCO) are organised in the canton by various immigrant associations and certain embassies. You can enrol your children in Italian, Portuguese, Spanish, Arabic courses, etc., depending on the existing offers. The schools or the municipality will provide you with the necessary information on the LCO courses that take place closest to your home.

MORE INFORMATION
■ 10 Leisure and social life
### 7.3 FROM 15 YEARS OLD

**AFTER COMPULSORY SCHOOL**

At the end of their course, students have the opportunity to continue their training by choosing the path that suits them best. They can either continue their studies by following high-school level studies (maturité gymnasiale) which gives access to the Hautes Ecoles and the University, or follow the professional training via an apprenticeship.

- **AFP and CFC learning**
  
  Alternating theory and practice, the apprenticeship (or initial vocational training) leads to obtaining a federal certificate of proficiency (CFC) in 3 or 4 years or a federal certificate of vocational training (AFP), depending on the chosen profession, leading to the labour market and/or to further training. Apprenticeships are highly valued in Switzerland.

- **Regional educational and vocational guidance centres**

  The 5 regional educational and vocational guidance centres will inform you about the existing possibilities.

If you find yourself in a situation of choice of training, the Office cantonal d’orientation scolaire et professionnelle (OCOSP) offers various services by providing you with a network of vocational guidance specialists as well as a lot of information for training support. OCOSP, with its Regional Centres, can help you develop and carry out your projects which take into account the requirements of the employment and training market, as well as your skills, aptitudes and interests, and your personality.

These information services on studies and professions and these advisory services, collective or individual, are intended for students and their families, young people in transition or training and adults, throughout their life.

### 7.4 FINDING TRAINING UPON ARRIVAL

**FROM 15 TO 25 YEARS OLD**

You are between 15 and 25 years old, you have been in Switzerland for less than two years, you speak little or no French and you are looking for training? The Migration Portal offers you an intake interview.

- **OFFICE CANTONAL DES BOURSES D’ÉTUDES (OCBE)**

  Rue Cité-Dinant 14
  1014 Lausanne
  021 316 33 70

- **PORTAIL MIGRATION**

  Rue de la Borde 3d
  1018 Lausanne
  021 316 40 40

**TO FIND OUT IF YOU ARE ENTITLED TO A SCHOLARSHIP**

- **Office cantonal des bourses d’études (OCBE)**

  Rue Cité-Dinant 14
  1014 Lausanne
  021 316 33 70

  v.d.ch > Thèmes > Formation > Aides financières aux études et à la formation professionnelle (bourses ou prêts > Questions fréquentes sur les bourses/prêts > Quels sont les critères pour demander une bourse/ un prêt d’études ou d’apprentissage?)

**SCHOLARSHIPS**

The State financially encourages apprenticeship and the continuation of studies after the end of compulsory schooling, subject to certain conditions of nationality and residence. This support is intended to complement the help of the family, if necessary to supplement it. Contact the Office cantonal des bourses d’études (OCBE) to find out more.
For young people from the age of 16 and anyone in training, Jet Service, the Youth Social Service of the CSP Vaud offers free and confidential social and legal consultations in different places in the canton to answer your questions in connection with scholarships, maintenance, budgets, financial problems, debts, leaving home, family difficulties, labour law, problems with the law, access to benefits, and other legal issues: insurance social security, housing, contracts, etc.

Jet Service – CSP Vaud
jet.service@csp-vd.ch
csp.ch/jetservice

Lausanne
Avenue de Rumine 2
1005 Lausanne
021 560 60 30

Yverdon-les-Bains
Maison des Associations
CSP Vaud – Pôle social
Quai de la Thièile 3
1400 Yverdon-les-Bains

Payerne
CSP Vaud
Pôle social de la Broye
Rue des Terreaux 10
1530 Payerne

Vevey
In Ginkgo premises
Rue de l’Union 15b
1800 Vevey
8.1 REGISTERING A BIRTH

**STEPS TO TAKE**

The birth of a child must be registered to the civil registry of the place of birth within 3 days of delivery. In the event of a birth in a hospital, the latter takes care of registering the birth. In the event of a birth at home, the father, mother, midwife, doctor or any person present during the birth must register it to the civil registry. If the parents are not registered at the civil registry, the competent service will require additional documents to ensure the identity of the parents. After these formalities, the parents can request a birth certificate from the civil registry.

The birth certificate can be ordered upon receipt of the birth notification, transmitted by the civil registry which registered the event, which is subject to a fee of CHF 30 (plus postage).

When the birth occurred abroad and must be registered in Switzerland, the Swiss representation of the place of the event will be able to help you with the formalities.

The birth of children whose parents do not have Swiss citizenship can also be registered at the embassy or consulate of the country of origin.

**INFORMATION CONCERNING THE BIRTH OF A CHILD**

- [vd.ch > Thèmes > Population > Naissance](#)

**CONSULT THE LIST OF FOREIGN REPRESENTATIONS IN SWITZERLAND**

- [eda.admin.ch > Conseils aux voyageurs & représentations > Représentations étrangères en Suisse](#)

Birth creates a legal relationship between the child and the mother and her husband. When the parents are not married, the father is obliged to recognise the child if he wants to be officially and legally recognised as the child’s father.

8.2 ACKNOWLEDGEMENT OF PATERNITY

**LEGAL FRAMEWORK**

Acknowledgment of paternity is a legal act by which a man acknowledges being the father of a child. If the parents of the child are not married together, the filiation (legal relationship) between the father and the child must be established by a legal act.

Acknowledgement of paternity takes place by declaration before the civil registrar. As soon as acknowledgement of paternity is recorded, the bonds of filiation govern the relationship between the father and the child, i.e. the obligation of maintenance until the child reaches the age of majority, or even until the end of the child’s education, reciprocal rights in matters of succession and mutual duties in matters of assistance.

For the recognition of a child to be valid, the following conditions must be met:

- Only the biological father can recognise the child. The author of the recognition must be capable of discernment.
- If the author of the recognition is minor or prohibited, the consent of his parents or guardian is necessary.

Recognition can also be established if the father of the child is married to another woman. Recognition can take place before or after birth.

When the mother is married at the time of the birth of her child, the law provides for a presumption of paternity in favour of the husband. If the latter is not the father of the child, this bond of filiation must be broken before recognition can be carried out. To this end, a disavowal procedure must be brought before the competent court.

If the father refuses to recognise the child, the mother or the child must bring an action for paternity, so that paternity can be established by judgment.

The act of recognition is an irrevocable declaration. Recognition establishes filiation between the natural father and the child. The recognised child has in particular the right to inherit from his father and has the right to alimony.
8.3 MARRIAGE

IN BRIEF

The right to marry is enshrined in the Federal Constitution. It is the civil registry office which is responsible for its execution. Switzerland also recognises marriages contracted abroad.

CONDITIONS

For a marriage to take place, the engaged couple, whether Swiss or not, must meet the following conditions:

- Being at least 18 years old.
- Being capable of discernment.
- Not being already married.
- Having the permission of the legal representative if one of the two people is under guardianship.
- Not having any fraternity (including half-sisters and half-brothers), maternity or paternity (including in the event of adoption) or grand paternity relationship.
- When one of the future spouses is not a Swiss citizen, he or she must provide proof that he or she is authorised to reside in Switzerland until the marriage.

However, you cannot get married if:

- You are already married or bound by a registered partnership.
- You are not capable of discernment.
- You are closely related to your partner.
- The marriage is contracted to evade the provisions on the admission of foreigners.
- The marriage is not voluntary and you marry under duress.

MARRIAGE PROCEDURE

To be able to get married, you must submit a marriage request to the civil registry office.

You will then need to complete the form “Open a preparatory marriage procedure”, which is delivered by the civil status office following the couple’s request. Depending on the situation, you will have to submit different documents (pay attention to the information from the civil registry office). After submitting the documents, confirm in person at the civil registry office that you meet all the conditions. In the event of constraint on your free consent, assistance services exist. Forcing someone to marry is a criminal offence and the marriage can be annulled.

MORE INFORMATION

You are concerned by forced marriage

Free consultation for people in a situation of forced marriage or facing pressure from those around them to start or end a relationship, advice to professionals who take care of these people.

The civil registry office then examines your request and informs you in writing whether you can marry. The marriage must take place within 3 months of the end of the preparatory procedure. The ceremonies take place in the wedding halls of the canton or directly in the premises of the civil registry office if they take place directly after the closing of the wedding preparatory procedure.

They can also be held in “exceptional places”, duly listed (refer to the civil registry website). Two major witnesses capable of discernment must be present. If the engaged couple do not understand the language of the civil registry office where the marriage is celebrated, they must use an interpreter and bear the related costs.

During the ceremony, the two fiancés and the two witnesses sign the confirmation of marriage, prepared in advance. At the end of the wedding, the spouses receive the family certificate.

The emoluments for the civil marriage generally vary between CHF 300 and 500. Special wishes, such as a celebration on a Saturday or outside the official Lausanne wedding hall, incur additional costs. The fees can also have a higher cost, especially in the presence of foreign civil status documents to be authenticated. You can also get married religiously, but only after the civil ceremony.
PROcedures Required Once the Marriage is Pronounced

You must announce your change of marital status to the authorities, your employer, the tax authorities, your bank, insurance companies, etc. The new marital status must also be indicated when concluding new contracts.

You must also adapt the official documents when your name changes with the marriage. In particular, you must renew the following documents:

- Passport and identity card.
- AVS certificate.
- Driving licence and circulation permit.
- Bank cards and credit cards.
- Deed of origin.

Keeping or Changing Your Surname After Marriage

Each of the spouses retains their name and place of origin. The fiancés can however declare that they want to use the celibate name of the man or the woman as their common surname. The child of married parents receives either the common surname or – if the parents have a different surname – the single surname that the parents chose as their surname at the time of marriage or at the time of birth if they did not marry in Switzerland and did not have to make this choice at the time of marriage. When parental authority is exercised exclusively by one of the parents, the child acquires the celibate name of the latter. Note, however, that if the parents are married, parental authority is exercised jointly. In addition, if it is not the first child, the following children will necessarily bear the family name chosen for the first child, under the principle of sibling unity.

It should be noted that, in customary documents such as identity papers, it is possible to use a marriage name with a hyphen by joining the single surname to the name of the spouse.

Furthermore, in the event of the dissolution of the marriage, at the end of divorce proceedings or following the death of one of the spouses, the spouse who changed their name at the time of marriage may declare at any time to the civil registry that they wish to resume their single name.

In the event of the death of one of the spouses, the spouse who changed their name at the conclusion of the marriage may declare at any time to the civil registrar that they wish to return to their single name.

Depending on where the deceased person resided, it is also necessary to notify the municipal authorities. Especially since many Swiss municipalities offer free services for funerals (burials, cremation, funeral procession, etc.); it may therefore be wise to inquire beforehand in order to be able to benefit from these services free of charge.

Also note that it is possible to make a request to the bank of the deceased person to release funds in order to pay the expenses related to the funeral. Most establishments block accounts at the time of death (for inheritance tax purposes), but some banks may allow funds to be released.

8.4 Procedure in Case of Death

In Brief

Any death must be registered within 2 days to the civil registry of the place of the event. When the deceased person is of foreign nationality, it is up to their relatives to register the death to the authorities of their country of origin. In the event of death occurring abroad, the death must be notified to the Swiss civil status authorities via the Swiss representation of the place of death.

In the event of the death of one of the spouses, the spouse who changed their name at the conclusion of the marriage may declare at any time to the civil registrar that they wish to return to their single name.

Depending on where the deceased person resided, it is also necessary to notify the municipal authorities. Especially since many Swiss municipalities offer free services for funerals (burials, cremation, funeral procession, etc.); it may therefore be wise to inquire beforehand in order to be able to benefit from these services free of charge.

Also note that it is possible to make a request to the bank of the deceased person to release funds in order to pay the expenses related to the funeral. Most establishments block accounts at the time of death (for inheritance tax purposes), but some banks may allow funds to be released.

Funeral

A deceased person must be transported to a place of preservation. In general, following the “confirmation of death” issued by the civil registry, the municipal authority authorises the transport and burial of the deceased. The transport is carried out by a funeral director authorised by the Département de la Santé et l’action sociale (DSAS). The transport can also precede the notification to the authorities.

In Switzerland, funerals must take place between 48 and 98 hours after death. Depending on the region, funerals can be organised up to 5 days after death, when the body is stored in a refrigerated room.

Switzerland hosts a wide variety of funeral rites. The organisation of the funeral will therefore greatly depend on the type of ceremony chosen, but whatever its form, the chosen ceremony will require certain basic logistics:

- Transfer of the body.
- Choice of place, date and time of the ceremony.
- List of people to invite.
- Funeral announcement (e.g. with a mortuary notice).

It is usual to call on a funeral director to be accompanied in these steps.
In fact, whether private or public (official), funeral directors can support you very early in the process and help you with administrative procedures as well as with the organisation of the funeral. They have a coordination role between the family of the deceased and the various intervening entities and can also provide services, such as mortuary washing and care of the body. The employees of funeral companies who carry out mortuary care ensure that it is carried out with respect for the dignity of the deceased person and in keeping with their cultural and religious traditions. Funeral directors are usually willing to arrange a tribute that is meaningful to you. Indeed, whatever your needs or desires in terms of funerals and whatever your beliefs, you will be able to find a funeral director whose services will be perfectly adapted to your expectations and who will be able to meet them with great attention and care, without judgment.

You will find the list of different funeral directors as well as more information on this subject on the website of the Direction Générale de la Santé.
9.1 TRAVELLING IN THE VAUD REGION

**BY BUS AND METRO**

Mobilis is the single ticket valid for the entire canton and its 309 municipalities. It allows you to use all means of public transport by combining them at will.

**MORE INFORMATION**

mobilis-vaud.ch

For one-off journeys, bus tickets can be purchased directly at the stops or on smartphones. In some municipalities, tickets can be purchased from the bus driver.

**BY TRAIN**

The Swiss public transport network is extensive and highly developed. The Swiss Federal Railways (CFF) offer season tickets such as the general season ticket (AG) which allows travel throughout Switzerland by public transport (trains, buses, boats, metros, etc.) or the half-fare season ticket that allows you to travel at half price.

**MORE INFORMATION**

cff.ch

The equivalent of the AG for the canton of Vaud exists. It is the Mobilis subscription which allows you to travel throughout the Vaud territory or on a specific route (for example Lausanne – Yverdon-les-Bains) by public transport.

**MORE INFORMATION**

mobilis-vaud.ch

It is important to get good information from the counter staff in the stations, in order to choose the most profitable subscription and which best corresponds to the journeys made on a daily basis.

**Day passes**

Some municipalities offer their residents day passes at preferential prices: these can be reserved by telephone, at the counter or online on your municipality’s website.

**Supersaver tickets**

CFF also offers, depending on the timetable, supersaver tickets (= reduced price). To access this information, go to the CFF website or download the CFF smartphone application.

**Travelling with children**

Children under 6 years old travel free if accompanied by a person holding a valid ticket and aged 12 or over. With the Junior card, for CHF 30 per year, children from 6 years old to their 16th birthday accompanied by one of their parents holding a valid transport ticket can use public transport free of charge for a full year. The Junior card is free from the 3rd child.

**BY BIKE**

Bike is a practical and ecological means of transport for making short trips. Wearing a helmet is not compulsory, but it is strongly recommended.

For several years, the Canton of Vaud has encouraged the development of cycle paths and lanes (signposted in yellow) on the sides of roads and hiking trails, as well as bike parks.

Some towns also offer the possibility of renting bikes.

**MORE INFORMATION**

publibike.ch/fr/publibike

Some municipalities facilitate the purchase of an electric bike by subsidising part of the purchase costs of the latter.
**9.2 FINANCES**

**COST OF LIVING IN THE CANTON**

Life in Switzerland is relatively expensive compared to other countries in the world and in Europe. So, if the median salary often seems very high to people coming from abroad, people who settle in the country quickly observe that the cost of living is also high.

**MORE INFORMATION**  
bit.ly/3d9e8DE

**OPENING A BANK OR POSTAL ACCOUNT**

By opening a bank or postal account, you can collect your salary or any other source of income, pay your bills and apply for credit. In principle, any adult is free to open a bank account in Switzerland by presenting an official identity document. A residence permit or proof of residence may also be requested.

**MAKING YOUR PAYMENTS**

You can make your payments either on paper, at the bank or post office counter, or on the internet or on a smartphone (E-banking)

**WARNING**

If you are late in your payments, this can lead to additional costs and cause financial lawsuits.

The lawsuit procedure allows a creditor (the one to whom a sum of money is owed) to ask the State to force a debtor (the one who owes the money) to pay his or her debt as long as they can afford it. A financial lawsuit can make it difficult to find accommodation for which a recent extract from the debt collection office is required.

**MORE INFORMATION**  
4.1 Finding accommodation

**SENDING MONEY ABROAD**

To send money abroad, you can go through a bank, by post or through a transfer company.

- **By bank transfer**
  This method of payment is the safest but it assumes that both people have a bank account. You can then send the order from a counter, by telephone or online. Transfer costs are reduced by using the internet.

- **By post**
  La Poste offers the same offers as a bank, with an additional option: the recipient is not required to have an account and can withdraw the money at a counter.

- **By a transfer company**
  The transfer company has the advantage of being very fast (although it is more expensive). Money can be deposited in cash at one counter and withdrawn at another counter anywhere in the world.

**QUESTIONS ABOUT MANAGING YOUR BUDGET?**

- **Parlons Cash!**
  A hotline is at your disposal for further information about the management of your current budget and debts.

**MORE INFORMATION**  
0840 43 21 00

**GROUP LESSONS**

Group lessons and individual follow-up offers have also been set up in collaboration with CARITAS Vaud, CORREF and the Fédération Romande des Consommateurs (FRC).
INTERNET AND TELEVISION

<table>
<thead>
<tr>
<th>SERAFE: Radio and television licence fees</th>
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In Switzerland, regardless of whether they own a device for listening to the radio, watching television or connecting to the internet, all private and collective households are required to register and pay SERAFE fees of an amount of CHF 335 per year. This fee is not individual, it is due per household. Indeed, it is the contribution of each household to the public service in the field of electronic media.

MORE INFORMATION
serafe.ch/fr/redevance/ensemble-de-la-redevance

If your household has an internet connection, you are required to pay a licence fee for radio and television. If this is not the case and you do not want to pay the television licence fee, you can ask to have the television network socket in your home sealed.

MORE INFORMATION
serafe.ch/fr
058 201 31 67

CARITAS GROCERY STORES

The Caritas grocery stores offer more than 150 basic products that are 30 to 50% cheaper than market prices in Lausanne, Vevey and Yverdon-les-Bains. Only disadvantaged people, holders of the Culture Card are authorised to make their purchases in these grocery stores. The Culture Card allows you to make purchases in Caritas grocery stores and grants a discount in Caritas Vaud clothing shops. To obtain the Culture Card, you can fill out the form on the following link:

MORE INFORMATION
carteculture.ch/vaud/demander-une-carteculture/comment-puis-je-obtenir-la-carteculture

Épicerie Caritas Lausanne
📍 Avenue du Rond-Point 8
1006 Lausanne
✆ 021 317 59 80

Épicerie Caritas Vevey
📍 Avenue Reller 4
1800 Vevey
✆ 021 319 59 81

Épicerie Caritas Yverdon
📍 Rue des Philosophes 13
1400 Yverdon-les-Bains
✆ 021 317 59 80
## Children and Youth

### Parent-Child Activities

Being a Vaudois does not only mean having rights and duties, but also taking part in local life and fulfilling one’s hobbies. To achieve this, you will find below some information as well as a non-exhaustive list of activities. You will find in the following section some addresses of activities for children or to do as a family.

**Maisons vertes**

The Maisons vertes (Green Houses) are places of reception, sharing and exchange, open to all children up to 5 years old, accompanied by an adult (parent or any other adult responsible for the child).

**Arc-Échange**

Space for meeting and discussion for parents and children from 0 to 5 years old in order to promote integration and social ties, support the parent-child relationship and encourage the socialisation of the child. ARC-Échange welcomes families with respect for the values, needs and affiliations of each person, in several places in the canton of Vaud.

**Vaudfamille portal**

The Vaudfamille online portal offers activities for children and/or to do as a family.

**Associations**

Many associations set up free activities to promote language awareness and to meet other children, some of which are listed below by way of example.

By participating (some activities require the presence of parents), you will also be able to obtain information on everyday life from the animators.

### Activities Listed on the "Bienvenue dans le Canton de Vaud" portal

- Info pratiques > Informations > Enfants

**1001 histoires**

1001 histoires offers animations in native languages and in French around stories, nursery rhymes and stories. 1001 histoires makes it possible in particular to strengthen the parent-child bond, to support parents in their role and to promote inter-family solidarity.

**Délégué cantonal à l’enfance et à la jeunesse**

Groups of young people who organise a social, sporting or cultural project can apply for financial assistance.

**SUPPORT FOR YOUTH-LEADING PROJECTS**

- [vd.ch > Thèmes > Population > Enfance, jeunesse et famille > Demander une aide financière pour un projet porté par des jeunes](ciao.ch)

**Ciao.ch**

The ciao.ch site provides the skills of professionals to meet the information and guidance needs of young people from French-speaking Switzerland aged 11-20 years old on all sorts of topics.

**EXTRA-CURRICULAR ACTIVITIES FOR CHILDREN AND YOUNG PEOPLE**

In all regions of the canton, many extracurricular activities (holiday camps, socio-cultural activity centres, day activities, youth councils, etc.) are offered to children and young people by associations, municipalities, or are also initiated and carried out directly by groups of young people.

For more information on these offers, contact your municipality or consult the website of the Groupe de Liaison des Activités de Jeunesse.

**Youth leisure activities**

This site also provides families with a directory of leisure activities for children and young people during Vaud school holidays.
10.2 ADULTS

STRUCTURES TO PROMOTE INTEGRATION

Volunteering and community life play an important role in the Vaud society. Among the many existing associations, some were created by migrants. These structures aim to promote the integration of foreigners into the host society, while promoting their culture of origin.

To achieve this, they set up many activities, multicultural festivals or spaces for meetings and exchanges.

FIND ACTIVITIES ONLINE

vaud-bienvenue.ch
Infos pratiques
Loisirs et citoyenneté

Bénévolat-Vaud, skills centre for community life
If you want to commit a few hours a week to a cause that is dear to you or create an association, Bénévolat-Vaud can provide you with all the useful information.

MORE INFORMATION

Avenue Ruchonnet 1
1003 Lausanne
021 313 24 00
benevolat-vaud.ch

LOCAL COMPANIES

Local companies offer sports, cultural and leisure activities that allow residents to meet to get to know each other and have fun. To find out about them, contact your municipality.

CULTURAL SOCIAL CENTRES

There are several cultural social centres in the canton of Vaud which promote social ties and interactions between generations and cultures. Various activities are offered and allow you to meet people.

For more information, contact your municipality to find out what exists in your area.

VOLUNTEERING

In addition to expanding your field of skills and your network of contacts, volunteering can be a springboard for obtaining a job.

MORE INFORMATION

3.2 Before starting work

WELCOMING INTERNATIONAL EMPLOYEES

The Welcome days & Reloc’coffees are events specially dedicated to international employees who have recently arrived in the canton of Vaud as well as to their spouses. These events are organised by the “International Link” service of the Vaud Chamber of Commerce and Industry.

MORE INFORMATION

cvci.ch/fr/Services>International Link>Accueil et intégration

SPORTS AND ARTISTIC ACTIVITIES

If you are looking for sports or artistic activities (volleyball, football, dance, music, theatre, etc.), in addition to your research on the internet, you can also contact your municipality of residence. A list of local companies that offer this type of service is often available at the Contrôle des Habitants.

TOURISM

The canton of Vaud has magnificent landscapes, both in the countryside and in the mountains, and is home to many sites and monuments that deserve to be visited. To discover your region, you can consult the Vaud Promotion (VP).

VAUD PROMOTION (VP)
Avenue d’Ouchy 60
Case postale 1125
1001 Lausanne
021 613 26 26
info@region-de-leman.ch
region-du-leman.ch

CULTURAL AGENDA

In the canton of Vaud, the cultural offer is varied: festivals, traditional celebrations, shows, exhibitions, cinemas, concerts, etc. To keep up to date with events in your region, visit the Vaud Promotion (VP) website.

MORE INFORMATION

region-du-leman.ch
temps-libre.ch

You can also consult the cultural agenda, in particular with local newspapers.

Museums
Discover the museums of the canton of Vaud, their permanent and temporary exhibitions! They are mostly free of charge every first Saturday or Sunday of the month.

MORE INFORMATION

musees.vd.ch/musees-cantonaux
museums.ch/fr

Carte Culture, Caritas Vaud
The Culture Card, offered by the Caritas network, allows people on low incomes to take part in cultural and social life by benefiting from reductions in the field of culture, sport and training.

MORE INFORMATION

Caritas Vaud
Chemin de la Colline 11
1007 Lausanne
021 317 59 80
carteculture.ch
LIBRARIES

Several libraries also welcome you in the canton. Membership is generally free.

Bibliothèque cantonale et universitaire – Lausanne (BCUL)
The BCUL has a large collection of books/CDs/films, bilingual texts and texts in foreign languages, as well as numerous methods for learning French.

The BCUL has several sites, notably at the Place de la Riponne, and on the university campus in Dorigny.

MORE INFORMATION
📍 Place de la Riponne 6
1014 Lausanne
📞 021 316 78 63
✉️ info.riponne@bcu.unil.ch
🌐 bcu-lausanne.ch

Bibliothèque interculturelle Globlivres
This library offers more than 27,000 titles in 272 languages. Open to everyone, it also has many didactic books for learning French.

MORE INFORMATION
📍 Rue Neuvé 2 bis
1020 Renens
📞 021 635 02 36
✉️ info@globlivres.ch
🌐 globlivres.ch

Municipal libraries
Many municipalities also have libraries. For more information, contact your municipality.

EVENING CULTURAL ACTIVITIES AND CHILD CARE

For parents who enjoy concerts or the theatre, the Vaud Red Cross offers a baby-sitting service at home which includes four hours of childcare and the reservation of show tickets in the following cultural spaces:

- Le Romandie in Lausanne.
- Le Théâtre de Vidy in Lausanne.
- The Centre pluricuruel et social d’Ouchy in Lausanne.
- The “Café-Théâtre Le Bourg” in Lausanne.
- “Le Reflet” theatre in Vevey.

MORE INFORMATION
📍 croixrougevaudoise.ch > J’ai besoin d’aide > Baby-sitting

RELIGION

Switzerland guarantees freedom of religion. In the canton of Vaud, everyone is free to practise their faith.

L’Arzillier Maison du dialogue
The Arzillier Maison du dialogue is an interreligious structure whose aim is to allow exchange between people of different religious and spiritual traditions. On their website, the Christian, Muslim, Jewish, Hindu, Buddhist, Baha’i communities, among others, are represented.

MORE INFORMATION
📍 Avenue de Rumine 62
1005 Lausanne
🌐 arzillier.ch

SENIORS

Various actions for seniors are implemented by associations and by the Vaud municipalities. If you are retired and want to meet people or practise a hobby, you can contact one of the associations below.

EPER – Age and migration
Information and socialisation activities for migrants aged 55 and over.
📍 Chemin de Bérée 4A
Case postale 536 | 1001 Lausanne
📞 021 613 40 70
🌐 eper.ch/project-explorer/age-et-migration-1

Avivo
🌐 avivo-vaud.ch

Pro Senectute
🌐 vd.prosenectute.ch

Mouvement des aînés Vaud
🌐 mda-vaud.ch

Connaissance 3
Connaissance 3 is the university for seniors of the canton of Vaud. Its activities are aimed primarily at seniors, but it is open to everyone, without age limit or qualification.
🌐 wp.unil.ch/connaissance3/portrait
11.1 POLITICAL RIGHTS AT MUNICIPAL LEVEL

People of foreign nationality, fulfilling certain conditions, can participate in elections and vote in their municipality, be elected or sit on the Municipal Council or the Municipality. They can also launch a municipal initiative or referendum. They obtain these political rights, when all the following conditions are met:

- Be 18 years old.
- Be domiciled in a Vaud municipality, with a B or C permit.
- Have continuously resided in the canton of Vaud for the past 3 years (holding a B, C, Ci, N or F permit).
- Have continuously resided in Switzerland for the past 10 years (with a B, B student, C, Ci, N, F or L permit).

As soon as a foreign person is registered in a Vaud municipality and meets the conditions opposite, they automatically receive the official material in the event of a vote or municipal election.

RIGHT TO VOTE AND USEFUL RESOURCES

vd.ch > Thèmes > État, Droit, Finances > Votations et élections > Voter

In Switzerland, as soon as you meet the conditions, you are automatically registered in the register of your municipality. Voting materials are sent to you. Once this is completed, you can send it back by post or drop it off in a letter box provided for this purpose in your municipality. You can also go to the polling station of the municipality on the day of the vote, with the material received. Each voter is free to vote. This choice is personal and no one can vote for you.

LEXICON

Initiative
Proposal of a project emanating from citizens for the municipality and which will be submitted to the voters.

Referendum
Citizens’ request that a decision taken by the Municipal Council be submitted to the voters.

Ballot
Set of operations that constitute a vote or an election.

11.2 POLITICS IN SWITZERLAND

The legislative power of the canton of Vaud is represented by the Grand Council. It is responsible in particular for the adoption of laws and has 150 members. The deputies of the Grand Council are, like the Council of State, elected by the people every 5 years.

THE THREE POLITICAL LEVELS IN SWITZERLAND

Switzerland is a federal state, which means that state power is divided between the Confederation, the cantons and the municipalities. There are therefore 3 political levels and each of them has decision-making powers. The competences of the Confederation and the cantons are enshrined in a formal document called the Federal Constitution. The competences of the municipalities are dictated by the Confederation and the cantons. The Swiss Government, called the Federal Council, is made up of 7 members elected by Parliament. The Swiss Parliament, known as the Federal Assembly, is made up of 246 members elected by the people and has two chambers: the National Council (200 members) and the Council of States (46 members).

AND IN THE CANTON OF VAUD?

In the canton of Vaud, the government is represented by the Council of State. This is the executive power which is responsible in particular for enforcing the laws. The Council of State is elected by the people of Vaud every 5 years. It is made up of seven State Councillors, each of whom also heads a department. The president is appointed by his or her peers for the duration of the legislature (5 years).
11.3 BECOMING SWISS: NATURALISATION

WHY UNDERTAKE NATURALISATION?

After several years of living in the canton of Vaud, some inhabitants of foreign nationality wish to show their attachment to Switzerland by obtaining the nationality of the country where they are building their life. For this, they begin a so-called naturalisation procedure.

Obtaining Swiss nationality after the naturalisation procedure gives you full political rights. You can now vote, elect or be elected at cantonal and federal level. Likewise, you can now sign initiatives and referendums concerning the canton or the Confederation.

CONDITIONS FOR SWISS NATURALISATION IN THE CANTON OF VAUD

Various conditions must be met to apply for Swiss naturalisation in the canton of Vaud:

- Hold a settlement C permit.
- Have lived in Switzerland for 10 years.
- Have lived 2 years in the canton of Vaud, including the year preceding the application.

- Have not received any social assistance in the 3 years preceding the application.
- Pay your taxes.
- No recent lawsuits or acts of default of property.
- Respect security and public order.
- Have basic knowledge of geography, history, social and political Switzerland, the Canton, as well as at the local level.
- Attest to your language level in French (A2 written and B1 oral certificates).

MORE INFORMATION

2.1 Learning French

LEARN ABOUT NATURALISATION PROCEDURES

- v.d.ch > Thèmes > Population > Population étrangère > Naturalisation

Naturalisation procedure

If you meet all the required conditions, you are then able to file your naturalisation application online on the State of Vaud website.

DEROGATION PROCEDURE

The cantonal authority takes appropriate account of the particular situation of each candidate. People who suffer from a physical, mental or psychological disability, a serious or long-term illness, great difficulties in learning, reading and writing making it difficult to achieve certain conditions can point out these personal circumstances to the cantonal authority when submitting the naturalisation application.

For people who have great difficulty in learning, reading and writing, a certificate to obtain an exemption can be obtained after 3 months of training with the Association Lire et écrire.

MORE INFORMATION

2.1 Community interpreting

12.1 Community interpreting

lire-et-ecrire.ch/vaud
In order to be able to validate your application, the competent authority of the canton will have to examine your level of integration and familiarisation with the living conditions in Switzerland.

You will also have to certify an oral level A2 and a written level A1 in French, by passing the FIDE test (Français, Italiano, Deutsch in Switzerland). This test must be carried out before starting your naturalisation application.

Support for naturalisation
In order to prepare you for the FIDE French exam, associations offer language courses for small budgets.

For more precise information on naturalisation and its conditions, contact your municipality of residence or the Service de la Population.

For municipal questions, contact your municipality.

MORE INFORMATION
2.1 Learning French

You will also have to pass a knowledge test, particularly in geography, history, politics and social life, before you can apply for naturalisation. You can prepare for the knowledge test with the help of sample cantonal and federal test questions available on the website as well as an online training tool for the knowledge test.

OFFICIAL LIST OF QUESTIONS ON FEDERAL AND CANTONAL THEMES
vd.ch > Thèmes > Population > Population étrangère > Naturalisation > Questionnaire disponible

For more precise information on naturalisation and its conditions, contact your municipality of residence or the Service de la Population.
12.1 COMMUNITY INTERPRETING

As part of a medical, social or school interview, the professionals who receive you can call on trained interpreters. Interviews can take place face-to-face, but also by telephone or video. In general, it is the professionals (doctors, social workers, teachers, etc.) who request the interpreter and, in this case, the costs are covered by their institution. There are several interpreting and translation services in the canton of Vaud, including the community interpreting sector of Appartenances, which has been the partner association in the canton of Vaud for 25 years. About 60 languages are available.

Appartenances
Community Interpreting and Intercultural Mediation Sector
☎ 021 341 12 51
✉ interpretariat@appartenances.ch
🔗 appartenances.ch/activites/interpretariat-communautaire

Interpret
Swiss Association for Community Interpreting and Intercultural Mediation.
It lists other regional offers available in the canton of Vaud.
Office de qualification
☎ Monbijoustrasse 61 3007 Berne
☎ 031 351 38 29
✉ qualification@inter-pret.ch
🔗 inter-pret.ch > Les services d’interprétariat régionaux

12.2 WRITTEN TRANSLATIONS

WRITTEN TRANSLATIONS
If you need to have official documents translated (diplomas, birth/marriage certificates, work certificates, etc.) and obtain “certified true” translations, you can have the text translated by a translator. Please note that the procedures may vary depending on the type of translation desired.

LEGALISATION (TRANSLATION FOR SWITZERLAND)
- Have the text translated by a translator, asking them to confirm that they have indeed authenticated their signature with a Vaud notary. Only notaries are authorised to legalise the signatures of individuals.
- Contact the embassy or consulate of the State concerned to obtain a visa.
- Submit everything to the Bureau des Légalisations of the Prefecture of Lausanne for simple legalisation.

APOSTILLE (TRANSLATION FOR STATES SIGNATORIES OF THE HAGUE CONVENTION)
- Have the text translated by a translator, asking them to confirm that they have indeed authenticated their signature with a Vaud notary. Only notaries are authorised to legalise the signatures of individuals.

MORE INFORMATION
✉ notaires.ch/associations/vaud

SIMPLE LEGISLATION (TRANSLATION FOR STATES NON-SIGNATORY OF THE HAGUE CONVENTION)
- Have the notary’s authentication apostilled by the Bureau des Légalisations of the Prefecture of Lausanne.
You can also contact the Swiss Association of Translators, Terminologists and Interpreters ASTTI to find a translator or interpreter in your region.

MORE INFORMATION

ASTTI
- Zeughausgasse 18 | 3001 Berne
- 056 664 88 10
- astti@astti.ch
- astti.ch

Using a translation service or agency guarantees that you will obtain results that meet the standards for the translation of these types of documents.

Appartenances
Community Interpreting and Intercultural Mediation Sector
- 021 341 12 51
- interpretariat@appartenances.ch
- appartenances.ch/activites/interpretariat-communaute

Apostroph Lausanne SA
- Rue Mercerie 12
  1003 Lausanne
- 021 643 77 99
- lausanne@apostrophgroup.ch
- apostrophgroup.ch

ABC Translation
Also offers an interpreting service
- Chemin de Praz 6
  1023 Crissier
- 079 603 93 80
- info@abc-office.ch

Arrow Traduction
Also offers an interpreting service
- Voie du Chariot 3
  1003 Lausanne
- 024 494 11 89
- arrowtrad@bluewin.ch

ADR Traductions
- Avenue du Théâtre 7
  1005 Lausanne
- 021 312 76 84
- adrtraductions@bluewin.ch

Bhaasha
- Y-Parc, rue Galilée 7
  1400 Yverdon-les-Bains
- 021 588 1070
- info@bhaasha.com

Interserv SA Lausanne
- Avenue de l’Avant-Poste 4
  1005 Lausanne
- 021 313 44 44
- lausanne@interserv-sach
- interserv.ch

OffITrad Lausanne
- Avenue de la Gare
  1003 Lausanne
- 021 588 01 18

Traductions Tradeuras
- Chemin de Chandieu 20
  1006 Lausanne
- 078 623 60 15
- info@tradeuras.ch

Traducta Switzerland
- Avenue Charles-Ferdinand-Ramuz 99
  1009 Pully
- 0800 888 440
- info@traducta.ch

13 CANTON OF VAUD

13.1 GEOGRAPHY

13.2 HISTORY
13.1 GEOGRAPHY

SWITZERLAND

Switzerland is a federal state of 26 cantons and its capital is Bern.

It is geographically located in the centre of Europe and shares its borders with several countries: France, Italy, Austria, Liechtenstein and Germany.

The country has more than 8 million inhabitants, 25% of whom are foreigners.

There are four national languages: French, German, Italian and Romansh. French is spoken in French-speaking Switzerland, Italian in Ticino, Romansh in Grisons. In German-speaking Switzerland, various Swiss-German dialects are spoken.

About a third of the population declares that they do not belong to a religion. People belonging to a religion are mostly part of Christian communities (62.6%), there is a small part of the inhabitants who belong to Muslim communities (5.5%) and Jewish communities (0.2%).

CANTON OF VAUD

The canton of Vaud is located in the western region of Switzerland (in the French-speaking part of the territory), and has cantonal borders with the cantons of Geneva, Valais, Bern, Fribourg and Neuchâtel. It also has national borders with different French departments.

The canton of Vaud, with its 3,212 km$^2$, is the fourth canton of Switzerland in terms of area. It is divided into more than 300 municipalities and its capital is Lausanne.

It is the third most populous canton in Switzerland with a population of around 810,000 inhabitants, of which around 30% are foreigners, the majority of whom hold a long-term settlement permit.

SOME FACTS

The Vaudois flag is green and white. The words on it (its motto) are “Freedom and Homeland” (Liberté et Patrie).

The canton of Vaud is known for its Lavaux vineyard, listed as a UNESCO World Heritage Site in June 2007.

It is also one of the main places of training in the country, with a renowned university, the creation of which dates back to 1537, and the second polytechnic school in the country, the EPFL (Ecole polytechnique fédérale de Lausanne).

13.2 HISTORY

Between the end of the 13th century and the end of the 15th century, the canton of Vaud was part of the Kingdom of Savoy, a kingdom which regularly went to war with the regions of central Switzerland.

In 1536, the canton of Bern conquered the canton of Vaud with the help of the canton of Fribourg and Valais.

Influenced by the French Revolution, the Vaudois declared their independence in 1798.

Finally, they fully integrated into the Confederation in 1803 and adopted a Constitution in 1814.

After the Second World War, Switzerland experienced 30 years of economic prosperity; the canton of Vaud developed. The Lausanne-Geneva motorway, the University of Lausanne and the Vaud University Hospital Centre (CHUV) were built.

In 1959, the canton of Vaud was the first to grant women the right to vote, whereas they did not obtain it until 1971 at the federal level.
About a tenth of the Swiss population lives in the canton of Vaud.

The number of inhabitants in Switzerland:

8 MILLION

The share of foreigners in the country:

25%

The proportion of foreigners in the canton, most of whom have a long-term permit:

30%
**AUTHORITIES**

Confederation
Secrétariat d’État aux migrations (SEM)
- Quellenweg 9
  - 3003 Berne-Wabern
  - 058 325 11 11

Canton
Bureau cantonal pour l’intégration des étrangers et la prévention du racisme (BCI)
- Rue du Valentin 10
  - Change of address planned for 2023.
  - Refer to the Welcome portal.
  - 021 316 49 59
  - info.integration@vd.ch

Lausanne
Bureau lausannois pour les immigrés (BLI)
- Place de la Riponne 10
  - Case postale 5032
  - 1002 Lausanne
  - 021 315 72 45
  - bli@lausanne.ch

Renens
Ville de Renens, Secteur intégration
- Rue de Lausanne 25
  - 1020 Renens
  - 021 632 77 95 | 021 632 77 88
  - delegue.integration@renens.ch

Vevey
Bureau de l’intégration
- Rue du Simplon 14
  - 1800 Vevey
  - 021 925 51 85
  - amaranta.fernandez@vevey.ch

**INTEGRATION COMMISSIONS**

Swiss-Foreign Municipal Commissions (CCSI) have been set up in many municipalities. They develop integration projects and constitute a place of exchange and dialogue between foreign and Swiss people, as well as the authorities. They are also a relay for integration offers.

**NORTH ZONE**

Yverdon-les-Bains
Service jeunesse et cohésion sociale
- Rue de Neuchâtel 2
  - 1400 Yverdon-les-Bains
  - 024 423 69 44
  - integration@yverdon-les-bains.ch

**WEST ZONE**

Payerne
Commission communale suisses-immigrés Payerne (CCSI)
- Commune de Payerne
  - 1530 Payerne
  - 026 662 65 57
  - spop@payerne.ch

**USEFUL CONTACTS**

Gland
Commission intégration (CCSI)
- Service de la population (SPOP)
  - Grand-Rue 38
  - Case postale 320 | 1196 Gland
  - 022 354 04 44
  - spop@gl.ch

Morges
Commission consultative suisses-étrangers (CCSE)
- Cohésion sociale et logement
  - Chemin de la Grosse-Pierre 1
  - 1110 Morges
  - 021 804 15 10
  - cohesion.sociale@morges.ch

Nyon
Commission d’intégration suisses-étrangers (CISEN)
- Déléguee à l’intégration
  - Rue des Marchandises 17
  - Case postale 1395 | 1260 Ny
  - 079 211 02 74
  - integration@nyon.ch

Prilly
Commission d’intégration suisses-étrangers (CISEP)
- Avenue de la Rapille 10
  - 1008 Prilly
  - 078 725 60 30
  - zodogome@yahoo.fr

Renens
Commission intégration suisses-étrangers (CISE)
- Ville de Renens – Secteur intégration
  - Déléguee à l’intégration
  - Rue de Lausanne 25
  - 1020 Renens
  - 021 632 77 95 | 021 632 77 88
  - delegue.integration@renens.ch
EAST ZONE

Aigle
Commission d’accueil et d’intégration de la ville d’Aigle (CAIA)
Hôtel de Ville
Place du Marché 1
1860 Aigle
024 468 41 11
administration@aigle.ch

Bex
Commission consultative multiculturelle de Bex (CCMB)
Rue Centrale 1
Case postale 64 | 1880 Bex
024 463 02 67
alain.michel@bex.ch

Blonay
Commission d’intégration Blonay: ensemble (CCSI)
p.a. Maison de Commune
Route du Village 45
Case postale 12 | 1807 Blonay
021 926 82 50
integration@blonay.ch

SOUTH ZONE

Lausanne
Commission lausannoise pour l’intégration des immigrés (CLI)
c/o Bureau lausannois pour les immigrés (BLI)
Place de la Riponne 10
Case postale 5032 | 1002 Lausanne
021 315 72 45
bl@lausanne.ch

International Link
c/o Chambre vaudoise du commerce et de l’industrie
Avenue d’Ouchy 47
1001 Lausanne
021 613 36 63
laurine.chiarini@cvcv.ch

LEGAL CONSULTATIONS

Centre social protestant (CSP)
Rue Beau-Séjour 28
1003 Lausanne
021 560 60 60
info@csp-vd.ch

ATTORNEY CONTACTS

Ordre des avocats vaudois (OAV)
Rue du Grand-Chêne 8
Case postale 7056 | 1002 Lausanne
021 311 77 39
info@oav.ch

WOMEN

Bureau cantonal de l’égalité entre les femmes et les hommes (BEFH)
Rue Caroline 11
1014 Lausanne
021 316 61 24
info.befh@vd.ch

Bureau information femmes (BIF)
Avenue Églantine 6
1006 Lausanne
021 320 04 04
info@bif-vd.ch

LGBTIQ+

Rainbow Spot
c/o SUD
Place Chauderon 5
1003 Lausanne
076 549 80 91
info@rainbowspot.ch

VG – VOGAY
Rue Pépinet 1
1003 Lausanne
021 555 20 10
info@vogay.ch

INTERCULTURAL MEDIA

A la vista! Communication sociale – Carrefours TV
Place Neuve 1
1009 Pully
078 685 40 79
info@carrefourstv.ch

RACISM

If you are faced with a situation of discrimination in the canton of Vaud, you can contact the Bureau cantonal pour l’intégration des étrangers et la prévention du racisme (BCI) to receive support. People facing a situation of discrimination in Lausanne can contact the Info-racisme hotline of the Bureau Lausannois pour les Immigrés (BLI).

Bureau cantonal pour l’intégration des étrangers et la prévention du racisme (BCI)
Rue du Valentin 10 | Change of address planned for 2023.
Refer to the Welcome portal.
021 316 49 59
info.integration@vd.ch

Bureau lausannois pour les immigrés (BLI) – Permanence Info-racisme
Place de la Riponne 10
1002 Lausanne
021 315 20 21
inforacisme@lausanne.ch

LEGAL CONSULTATIONS

Centre social protestant (CSP)
Rue Beau-Séjour 28
1003 Lausanne
021 560 60 60
info@csp-vd.ch

INTÉGRATION

If you are faced with a situation of discrimination in the canton of Vaud, you can contact the Bureau cantonal pour l’intégration des étrangers et la prévention du racisme (BCI) to receive support. People facing a situation of discrimination in Lausanne can contact the Info-racisme hotline of the Bureau Lausannois pour les Immigrés (BLI).
INFO-CONSEIL OFFICES

Permanence intégration de la Ville de Vevey
📍 Rue du Simplon 14
1800 Vevey
📞 021 925 51 85
✉️ amaranta.fernandez@vevey.ch

Permanence Migr’info
📍 Rue de Neuchâtel 2
1400 Yverdon-les-Bains
📞 024 426 06 71
✉️ ccsi.yverdon@gmail.com

PERMANENCES INFO-CONSEIL MIGRATION DU CENTRE SOCIAL PROTESTANT (CSP)

Permanences Info-Conseil Migration d’Aigle
📍 Chemin de la Planchette 1
1860 Aigle
📞 021 213 03 53
✉️ frat@csp-vd.ch

Permanences Info-Conseil Migration de Nyon
📍 Chemin de la Redoute 12
1260 Nyon
📞 021 213 03 53
✉️ frat@csp-vd.ch

Permanences Info-Conseil Migration de Lausanne
📍 Place Marc-Louis-Arlaud 2
1003 Lausanne
📞 021 213 03 53
✉️ frat@csp-vd.ch

Permanences Info-Conseil Migration de Payerne
📍 Rue des Terreaux 10
1530 Payerne
📞 021 213 03 53
✉️ frat@csp-vd.ch

Permanences Info-Conseil Migration de Renens
📍 Rue de l’Industrie 1
1020 Renens
📞 021 213 03 53
✉️ frat@csp-vd.ch

Permanences Info-Conseil Migration d’Orbe
📍 Rue de la Tournelle 7-9
1350 Orbe
📞 021 213 03 53
✉️ frat@csp-vd.ch

Permanences Info-Conseil Migration de Clarens
📍 Rue de Jaman 8
1815 Clarens
📞 021 213 03 53
✉️ frat@csp-vd.ch

It is planned that Info-Council Migration hotlines will be offered on a monthly basis and in more decentralised regions.

MORE INFORMATION
📍 csp.ch/vaud/services/questions-de-migration
EMERGENCY NUMBER

Police
♂ 117

Fire brigade
♂ 118

Ambulance
♂ 144

Intoxications
Tox Info Suisse – Swiss Center for Poisoning Information
♂ 145 ou 044 251 51 51

Youth
Pro Juventute – Telephone line helping children and young people
♂ 147

On-call doctors
♂ 0848 133 133 (local rate)

Listening
La Main Tendue – 24/7 telephone line for people who need help and support
♂ 143 (CHF 0.20 per call)

Violence
Centre d’accueil MalleyPrairie – 24/7 specialist advice on domestic violence
♂ 021 620 76 76

Air rescue
Rega
♂ 1414

This brochure is translated into 15 languages. The digital format can be found on the Welcome Portal.